SELECT BOARD MEETING AGENDA
TOWN OF PETERBOROUGH
Tuesday, October 20, 2020 – 5:00 PM
1 Grove Street, Peterborough, New Hampshire

Non-Public Session
4:45 PM - Pursuant to RSA 91-A:3 II (C) – Reputation

New Business
Broadband Request for Information (RFI)
Select Board Email Communications

Old Business
Budget Review & Expenditure Report
Evans Flats Process
Board & Committee Appointments

Library Board of Trustees:
Elizabeth Reinhardt (*alternate*)
Gregory Kriebel (*alternate*)
Debra Caplan (*alternate*)

Master Plan Steering Committee:
Ivy Vann
Cathy Lanigan
Emily Mann

Other Business

Consent Agenda
Correspondence:
Letter from Senator Shaheen re Cold Stone Springs Discussion
Libby Reinhardt to Guyette cc Select Board re Absentee Ballots and Response
Susan Copley to Select Board re Mask Requirement and Response
Loretta Laurenitis to Select Board re Packet and Response
Madeline Kadle to Select Board re Executive Order

Building Permits:
BP20-119; 1 Shadow Lane; O'Dwyer; Addition
BP20-120; 39 Grove Street; Cara Hills; Electrical
BP20-121; 101 Cheney Ave; Van Valkenburgh; Solar
BP20-122; 6 School Street; Happy Tail LLC; Reno
BP20-123; 33 Union Street; Main; Electrical
BP20-124; 660 Sand Hill Road; Bator; Solar

ADJOURN

TOWN OF

PETERBOROUGH

ADMINISTRATION

1 Grove Street
Peterborough, NH 03458
Office: (603) 924-8000 x.101
Fax: (603) 924-8001
Web: www.townofpeterborough.com

October 15, 2020

Contact
Address
City, State, Zip

Re: **Request for Information on Broadband Coverage in Peterborough, New Hampshire**

The Town of Peterborough is requesting broadband coverage information to determine the unserved locations in town as defined by RSA 38:38, I (c). An unserved location is defined as a location that does not have access to at least 25 Mbps download/3 Mbps upload speeds (25/3). The location does not need to be subscribing to this service, but the service must be available at the street location. You may provide either a list of unserved addresses or a list of served addresses to meet this request. Per SB170, you have 60 days to respond to this request. The preferred response method is a list in a spreadsheet format with specific addresses itemized and whether those addresses have the required service available.

The Town of Peterborough is making this request following the requirements of SB170 to enable the pursuit of the option of the Town Bonding upgrades to the Broadband Infrastructure to meet the 25/3 specification. Once information has been received or the period of 60 days has lapsed, the Town will issue a Request for Proposals (RFP) for improving Broadband Infrastructure from all providers who would consider entering into a public-private partnership with the Town of Peterborough.

We appreciate your prompt reply to this request and look forward to receiving this information. If you have any questions, please contact me by email or phone listed below.

Thank you,

Karen Hatcher
Community and Economic Development Coordinator
For the Peterborough Board of Selectmen
khatcher@peterboroughnh.gov
603-924-8000 x106

Nicole MacStay

From: Tyler Ward <tyward1198@gmail.com>
Sent: Monday, October 5, 2020 6:35 AM
To: shrnmonahan
Cc: SelectBoard; Rodney Bartlett; Nicole MacStay
Subject: Re: Agenda Request

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Select Board

Good Morning Sharon,

We will certainly add this to an upcoming Select Board meeting agenda.

Thank you,

Tyler

Tyler Ward, Peterborough, NH
603-315-5134

•Peterborough Select Board Chair
•MAxT Makerspace CoFounder/Board of Directors
•Carpenter

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On Oct 4, 2020, at 7:06 PM, shrnmonahan <shrnmonahan@gmail.com> wrote:

Dear Tyler Ward, Bill Tayler, and Ed Juengst:

I am writing to you to request that an upcoming Select Board meeting have on the Agenda an Explanation of the New Communication with the Select Board Policy Protocols for the public.

I have attached the new Form Letter email response that I understand some others have received, and others have not received any response. An example of the form letter from the most recent Selectboard packet is attached. It is also on the Town website.
If you could explain to the public what this new procedure is that allows citizen communication access with the Selectboard, it would be greatly appreciated.
Also, what does it mean when a citizen's communications are not in receipt of an acknowledgement form letter or printed in the Select Board Packet?

As you may recall, it was only last October of 2019, that the Administration responded to my request that the Town Website allow electronic access via a select board email address since there was no means for citizens to communicate with you directly other than through the Administration email. I am concerned that the "new policy" has reverted to that again and hoping you can clarify.

Given that there is supposed to be a distinction between the Town Administrator's office and the Board of Selectmen, have you considered having an administrative assistant that solely deals with all Select Board matters?

Thank You
Sharon Monahan

--
Sharon Monahan
Site Succor Design LLC
3 Central Street
Peterborough, NH 03458
www.sitesuccordesign.com
603.924.8774
<SBformresponse.pdf>

TOWN OF PETERBOROUGH

Budget Revenue and Expenditure Report

FY2021 Quarter 1

Finance Office

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Summary by Fund

Fund 101 - GENERAL FUND:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	3,986,453	3,964,104	22,349	99.44
TOTAL EXPENDITURES	11,356,820	2,355,746	9,223,357	20.34
NET OF REVENUES & EXPENDITURES	(7,370,367)	1,608,357	(9,201,008)	21.18

Fund 200 - AMBULANCE FUND SUMMARY				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	1,792,125	296,807	1,495,318	16.56
TOTAL EXPENDITURES	1,792,125	469,500	1,322,625	26.20
NET OF REVENUES & EXPENDITURES	(0)	(172,693)	172,693	100.00

Fund 205 - PEG STATION REVOLVING FD:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	23,954	7,051	16,903	29.43
TOTAL EXPENDITURES	68,954	18,652	50,302	27.05
NET OF REVENUES & EXPENDITURES	(45,000)	(11,602)	(33,398)	25.78

Fund 210 - RECREATION REVOLVING FUND:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	189,688	1,308	188,380	0.69
TOTAL EXPENDITURES	189,688	7,582	182,106	4.00
NET OF REVENUES & EXPENDITURES	0	(6,275)	6,275	100.00

Fund 215 - LIBRARY FUND:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	138,765	5,093	133,672	3.67
TOTAL EXPENDITURES	679,911	138,266	541,645	20.34
NET OF REVENUES & EXPENDITURES	(541,146)	(133,173)	(407,973)	24.61

Fund 220 - CONSERVATION COMMISSION:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	59	(59)	100.00
TOTAL EXPENDITURES	0	2,728	(2,728)	100.00
NET OF REVENUES & EXPENDITURES	0	(2,669)	2,669	100.00

Fund 225 - CEMETERY MAINTENANCE FUND:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	42,665	24,670	17,995	57.82
TOTAL EXPENDITURES	46,979	16,396	30,583	34.90
NET OF REVENUES & EXPENDITURES	(4,314)	8,274	(12,588)	191.79

Fund 230 - DOWNTOWN TIF DISTRICT:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	68,773	(68,773)	100.00
TOTAL EXPENDITURES	35,000	0	35,000	0.00
NET OF REVENUES & EXPENDITURES	(35,000)	68,773	(103,773)	196.49

Fund 232 - WEST PETERBOROUGH TIF:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	175,797	(175,797)	100.00
TOTAL EXPENDITURES	0	0	0	0.00
NET OF REVENUES & EXPENDITURES	0	175,797	(175,797)	100.00

Fund 234 - SOUTH PETERBOROUGH TIF:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	197,440	(197,440)	100.00
TOTAL EXPENDITURES	0	0	0	0.00
NET OF REVENUES & EXPENDITURES	0	197,440	(197,440)	100.00

Fund 240 - PAY AS YOU THROW:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	84,170	24,183	59,987	28.73
TOTAL EXPENDITURES	84,170	16,593	67,577	19.71
NET OF REVENUES & EXPENDITURES	0	7,591	(7,591)	100.00

Fund 405 - MAIN ST BRIDGE CAPITAL PR:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	130,049	-130,049	100.00
TOTAL EXPENDITURES	0	211,472	-211,472	100.00
NET OF REVENUES & EXPENDITURES	0	(81,423)	81,423	100.00

Fund 410 - PARCELS/PARKING LOT CP:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	0	0	0.00
TOTAL EXPENDITURES	0	14,370	(14,370)	100.00
NET OF REVENUES & EXPENDITURES	0	(14,370)	14,370	100.00

Fund 420 - LIBRARY RENOVATION:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	75,227	(75,227)	100.00
TOTAL EXPENDITURES	0	427,332	(427,332)	100.00
NET OF REVENUES & EXPENDITURES	0	(352,105)	352,105	100.00

Fund 421 - FLY POND DAM (FY21 ART11):				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	0	0	0.00
TOTAL EXPENDITURES	270,000	0	270,000	0.00
NET OF REVENUES & EXPENDITURES	(270,000)	0	(270,000)	0.00

Fund 800 - WATER FUND:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	1,243,255	305,543	937,712	24.58
TOTAL EXPENDITURES	1,243,255	271,883	971,372	21.87
NET OF REVENUES & EXPENDITURES	0	33,660	(33,660)	100.00

Fund 810 - COLD STONE SPRINGS PROJECT (2020):				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	0	852	(852)	100.00
TOTAL EXPENDITURES	0	4,997	(4,997)	100.00
NET OF REVENUES & EXPENDITURES	0	(4,145)	4,145	100.00

Fund 850 - SEWER FUND:				
ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	1,531,348	345,611	1,185,737	22.57
TOTAL EXPENDITURES	1,531,348	271,186	1,260,162	17.71
NET OF REVENUES & EXPENDITURES	0	74,425	(74,425)	100.00

ACCOUNT	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES - ALL FUNDS	9,032,423	5,624,515	3,407,908	62.27
TOTAL EXPENDITURES - ALL FUNDS	17,298,250	4,338,030	13,182,503	32.34
NET OF REVENUES & EXPENDITURES	(8,265,827)	1,286,485	(9,774,596)	0.50

GENERAL FUND

EXECUTIVE ADMINISTRATION

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43505	FLOOD CONTROL REIMB GRT	32,939	0	32,939	0.00
43700	MISCELLANEOUS	250	38	213	15.00
43855	FOREST RESERVE LANDS	350	0	350	0.00
	REVENUE SUB-TOTAL	33,539	38	33,502	0.1%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	158,971	56,358	102,613	35.45
50510	PAYROLL TAXES	12,082	4,220	7,862	34.92
50513	RETIREMENT	17,757	6,144	11,613	34.60
61000	SUPPLIES	1,600	557	1,043	34.79
61100	EQUIP/FURN/TOOLS	500	23	477	4.58
61200	POSTAGE	3,000	0	3,000	0.00
61300	SERVICES	25,000	0	31,870	0.00
61310	REPAIR/MAINTENANCE	500	0	500	0.00
61403	TELEPHONE	6,000	569	5,431	9.48
61500	DUES & PUBLICATIONS	8,500	748	7,752	8.80
61501	ADVERTISING	2,500	0	2,500	0.00
61502	PRINTING	500	55	445	11.00
61600	MILEAGE	750	9	741	1.15
61800	RENTALS & LEASES	6,800	0	6,800	0.00
61900	STAFF DEVELOPMENT	6,000	0	6,000	0.00
62006	WORKER'S COMPENSATION	2,360	0	2,360	0.00
62008	CAFETERIA PLAN	2,000	0	2,000	0.00
	TOTAL EXPENDITURES	254,820	68,681	193,009	27%

ECONOMIC DEVELOPMENT

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61000	SUPPLIES	3,000	0	3,000	0.00
61300	SERVICES	2,000	0	2,000	0.00
	TOTAL EXPENDITURES	5,000	0	5,000	0%

EDA-SPECIAL ARTICLES

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61300	SERVICES	0	1,362	(1,362)	100.00
70026	EDA SPECIAL ARTICLE	17,990	2,799	15,191	15.56
	TOTAL EXPENDITURES	17,990	4,161	13,829	23%

OTHER GENERAL GOVERNMENT

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43711	UNANTICIPATED REVENUE	89,353	90,820	(1,467)	102%

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43800	TRANSFER TO WATER FUND	53,567	0	53,567	0.00
43805	TRANSFER FROM SEWER FUND	90,584	0	90,584	0.00
43820	TRANSFER FROM AMBULANCE	104,543	0	104,543	0.00
43825	TRANSFER FROM PEG FUND	3,385	0	3,385	0.00
	TOTAL TRANSFERS	252,079	0	252,079	0%

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50506	CAFETERIA WAGES	43,085	19,184	23,901	44.53
50510	PAYROLL TAXES	34,977	1,410	33,567	4.03
50511	EMPLOYEE MERIT AND DIR COLA	88,112	0	88,112	0.00
50512	UNEMPLOYMENT	2,018	0	2,018	0.00
50513	RETIREMENT	17,220	952	16,268	0.00
61300	SERVICES	12,000	0	12,000	0.00
61399	LEGAL FEES	75,000	11,572	63,428	15.43
61801	UNIFORM RENTALS	0	17	(17)	100.00
62000	PROPERTY & LIABILITY INS	53,360	0	53,360	0.00
62001	HEALTH INSURANCE	962,024	198,284	763,740	20.61
62002	DENTAL INSURANCE	51,920	10,404	41,516	20.04
62003	VISION INSURANCE	0	127	(127)	100.00
62004	LIFE INSURANCE	8,970	2,084	6,886	23.23
62005	DISABILITY INSURANCE	30,680	7,786	22,894	25.38
62006	WORKER'S COMPENSATION	244	0	244	0.00
91003	TAX OVERLAY	50,000	4,202	45,798	8.40
91005	VETERAN’S TAX CREDIT	216,750	0	216,750	
	TOTAL EXPENDITURES	1,646,359	256,021	1,390,338	18%

PATRIOTIC PURPOSES

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61000	SUPPLIES	2,000	0	2,000	0.00
61300	SERVICES	4,000	3,400	600	85.00
	TOTAL EXPENSES	6,000	3,400	2,600	57%

HUMAN RESOURCES

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	21,490	4,976	16,514	23.15
50510	PAYROLL TAXES	1,633	376	1,257	23.05
50513	RETIREMENT	2,400	556	1,845	23.15
62006	WORKER'S COMPENSATION	35	0	35	0.00
	TOTAL EXPENDITURES	25,559	5,908	19,651	23%

HUMAN RESOURCES OPERATIONS					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61000	SUPPLIES	300	0	300	0.00
61100	EQUIP/FURN/TOOLS	0	34	(34)	100.00
61200	POSTAGE	200	3	197	1.32
61300	SERVICES	1,500	3,530	(2,030)	235.33
61302	MEDICAL SERVICES	4,000	0	4,000	0.00
61500	DUES & PUBLICATIONS	200	0	200	0.00
61501	ADVERTISING	2,300	0	2,300	0.00
61502	PRINTING	100	0	100	0.00
61600	MILEAGE	100	0	100	0.00
61900	STAFF DEVELOPMENT	1,000	0	1,000	0.00
	TOTAL EXPENDITURES	9,700	3,567	6,133	37%

HUMAN SERVICES					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	23,957	4,284	19,673	17.88
50510	PAYROLL TAXES	1,677	308	1,368	18.40
50513	RETIREMENT	2,464	536	1,928	21.75
61000	SUPPLIES	250	28	222	11.00
61200	POSTAGE	70	5	65	7.16
61303	COMPUTER SERVICES	450	0	450	0.00
61304	RECORDING FEES	50	0	50	0.00
61502	PRINTING	0	35	(35)	100.00
61600	MILEAGE	100	0	100	0.00
61800	RENTALS & LEASES	313	0	313	0.00
61900	STAFF DEVELOPMENT	350	0	350	0.00
62006	WORKER'S COMPENSATION	33	0	33	0.00
90001	DIRECT RELIEF	80,000	12,110	67,890	15.14
90002	PUBLIC ASSISTANCE	20,000	2,130	17,870	10.65
	TOTAL EXPENDITURES	129,714	19,437	110,277	15%

ELECTION ADMINISTRATION					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	200	0	200	0.00
61000	SUPPLIES	200	0	200	0.00
61200	POSTAGE	700	0	700	0.00
61300	SERVICES	3,000	600	2,400	20.00
61303	COMPUTER SERVICES	2,200	1,090	1,110	49.55
61502	PRINTING	2,500	0	2,500	0.00
61800	RENTALS & LEASES	2,325	0	2,325	0.00
	TOTAL EXPENDITURES	11,125	1,690	9,435	15%

SUPERVISORS OF CHECKLIST					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43700	MISCELLANEOUS	0	100	(100)	100.00

SUPERVISORS OF CHECKLIST- Cont.					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	7,650	0	7,650	0.00
50510	PAYROLL TAXES	581	0	581	0.00
61000	SUPPLIES	400	0	400	0.00
61200	POSTAGE	100	0	100	0.00
61300	SERVICES	480	0	480	0.00
61501	ADVERTISING	610	0	610	0.00
61502	PRINTING	300	370	(70)	123.26
62006	WORKER'S COMPENSATION	11	0	11	0.00
	TOTAL EXPENDITURES	10,132	370	9,762	4%

TOWN CLERK OPERATIONS					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43201	UCC FILINGS AND CERTIFIC.	1,500	660	840	44.00
43202	MOTOR VEH./DECALS	25,000	6,336	18,664	25.34
43203	MOTOR VEH./PERMITS-FEES	1,150,000	317,957	832,043	27.65
43204	TITLE FEES	2,800	836	1,964	29.86
43205	BOAT REGISTRATION FEES	2,000	195	1,805	9.77
43206	DOG LICENSES	5,000	844	4,156	16.88
43207	MARRIAGE LICENSES	500	161	339	32.20
43208	RECYCLING FEES	7,300	2,058	5,242	28.19
43209	VITAL STATISTICS	11,000	2,099	8,901	19.08
43210	MISC LICENSES/PERMITS/FEES	1,100	0	1,100	0.00
43300	RETURN CK FEES	200	162	38	81.00
43302	DOG LICENSE FINES	150	366	(216)	244.00
43600	NOTARY FEES	600	62	538	10.33
43700	MISCELLANEOUS	500	411	90	82.10
	TOTAL REVENUES	1,207,650	332,147	875,503	28%

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	105,259	24,425	80,834	23.21
50510	PAYROLL TAXES	8,000	1,708	6,292	21.35
50513	RETIREMENT	11,757	2,728	9,029	23.21
61000	SUPPLIES	2,500	627	1,873	25.09
61200	POSTAGE	2,700	527	2,173	19.52
61300	SERVICES	13,000	0	13,000	0.00
61303	COMPUTER SERVICES	4,200	4,732	(532)	112.67
61310	REPAIR/MAINTENANCE	625	0	625	0.00
61403	TELEPHONE	720	139	581	19.26
61500	DUES & PUBLICATIONS	500	0	500	0.00
61501	ADVERTISING	500	0	500	0.00

61502	PRINTING	500	0	500	0.00
61600	MILEAGE	500	0	500	0.00
61800	RENTALS & LEASES	1,450	1,100	350	75.86
61900	STAFF DEVELOPMENT	1,500	0	1,500	0.00
	TOTAL EXPENDITURES	153,711	35,987	117,724	23%

FINANCE					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43400	INTEREST AND DIVIDENDS	100,000	4,989	95,013	3.55
43700	MISCELLANEOUS	0	2	(2)	100.00
	TOTAL REVENUES	100,000	4,989	95,011	4%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	187,424	46,397	141,027	24.76
50510	PAYROLL TAXES	14,244	3,319	10,925	23.30
50513	RETIREMENT	20,935	5,140	15,795	24.55
61000	SUPPLIES	1,850	845	1,005	45.65
61100	EQUIP/FURN/TOOLS	1,000	0	1,000	0.00
61200	POSTAGE	100	508	(408)	508.42
61300	SERVICES	200	0	200	0.00
61301	AUDIT SERVICES	18,500	12,300	6,200	66.49
61303	COMPUTER SERVICES	15,000	0	15,000	0.00
61310	REPAIR/MAINTENANCE	500	0	500	0.00
61403	TELEPHONE	2,400	383	2,081	13.28
61500	DUES & PUBLICATIONS	1,100	70	1,030	6.36
61502	PRINTING	2,100	25	2,076	1.17
61600	MILEAGE	600	0	600	0.00
61900	STAFF DEVELOPMENT	4,500	65	4,435	1.44
62006	WORKER'S COMPENSATION	316	0	316	0.00
	TOTAL EXPENDITURES	270,769	69,052	201,782	26%

TAX COLLECTION					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43101	MEALS AND ROOMS TAX	340,000	0	340,000	0.00
43102	PROPERTY TAX	0	3,375,626	(3,375,626)	100.00
43103	IN LIEU OF TAXES	69,454	0	69,454	0.00
43104	TIMBER YIELD TAXES	18,300	793	17,507	4.33
43108	LAND USE CHANGE TAXES	5,000	18,400	(13,400)	368.00
43110	INT/PEN: PROPERTY TAXES	120,000	33,974	86,026	28.31
43300	RETURN CK FEES	0	25	(25)	100.00
43700	MISCELLANEOUS	0	300	(300)	100.00
	TOTAL REVENUES	552,754	3,429,117	(2,876,363)	620%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	53,446	9,444	44,002	17.67

TAX COLLECTION- Cont.					
50510	PAYROLL TAXES	4,062	628	3,434	15.46
50513	RETIREMENT	5,970	1,055	4,915	17.67
61000	SUPPLIES	850	142	708	16.70
61100	EQUIP/FURN/TOOLS	300	0	300	0.00
61200	POSTAGE	5,500	698	4,802	12.69
61300	SERVICES	3,100	1,100	2,001	35.47
61304	RECORDING FEES	500	54	446	10.80
61310	REPAIR/MAINTENANCE	750	0	750	0.00
61500	DUES & PUBLICATIONS	100	0	100	0.00
61502	PRINTING	1,000	67	933	6.71
61600	MILEAGE	300	0	300	0.00
62006	WORKER'S COMPENSATION	98	0	98	0.00
	TOTAL EXPENDITURES	75,976	13,187	62,789	17%

ASSESSING					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43210	MISC LICENSES/PERMITS/FEES	0	100	(100)	100.00
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	7,686	2,196	5,490	28.57
50510	PAYROLL TAXES	584	141	443	24.18
50513	RETIREMENT	859	231	628	26.95
61000	SUPPLIES	150	3	147	1.72
61200	POSTAGE	500	103	397	20.63
61300	SERVICES	96,500	10,489	86,011	10.87
61303	COMPUTER SERVICES	7,850	7,835	15	99.81
61304	RECORDING FEES	100	0	100	0.00
61500	DUES & PUBLICATIONS	50	0	50	0.00
61502	PRINTING	0	3	(3)	100.00
61600	MILEAGE	150	0	150	0.00
61900	STAFF DEVELOPMENT	400	200	200	50.00
	TOTAL EXPENDITURES	114,829	21,202	93,627	18%

COMMUNITY DEVELOPMENT					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43211	BUILDING PERMITS	41,500	13,641	27,860	32.87
43212	SIGN PERMITS	100	90	10	90.00
43213	DEMOLITION PERMITS	100	0	100	0.00
43215	SUBIVISION/LOT LINE AD	250	0	250	0.00
43216	ZBA APPLICATIONS	500	194	306	38.80
43601	INSPECTION SERVICES	2,000	0	2,000	0.00
43602	SITE PLAN REVIEW	3,500	665	2,835	19.00
43700	MISCELLANEOUS	50	148	(98)	296.00
	TOTAL REVENUES	48,000	14,738	33,262	30%

COMMUNITY DEVELOPMENT- Cont.					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
46230	TRANSFER FROM DOWNTOWN TIF	30,000	0	30,000	0.00
46232	TRANSFER FROM W PETERBORO TIF	10,000	0	10,000	0.00
46234	TRANSFER FROM S PETERBOROUGH TIF	10,000	0	10,000	0.00
	TOTAL TRANSFERS	50,000	0	50,000	0%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	247,207	54,828	192,379	22.18
50501	OVERTIME	16,958	934	16,024	5.51
50510	PAYROLL TAXES	20,060	4,126	15,934	20.57
50513	RETIREMENT	29,562	4,653	24,909	15.74
61000	SUPPLIES	3,000	20	2,980	0.01
61200	POSTAGE	2,000	153	1,847	7.65
61300	SERVICES	32,900	152	32,748	0.46
61303	COMPUTER SERVICES	2,800	1,550	1,250	55.36
61304	RECORDING FEES	200	0	200	0.00
61305	INSPECTION SERVICES	2,000	0	2,000	0.00
61310	REPAIR/MAINTENANCE	2,000	0	2,000	0.00
61402	SOFTWARE	40,000	9,500	30,500	23.75
61403	TELEPHONE	3,240	373	2,867	11.50
61500	DUES & PUBLICATIONS	8,655	0	8,655	0.00
61501	ADVERTISING	3,500	666	2,834	19.02
61502	PRINTING	3,000	32	2,968	1.05
61600	MILEAGE	2,000	0	2,000	0.00
61601	GASOLINE	800	0	800	0.00
61800	RENTALS & LEASES	500	0	500	0.00
61900	STAFF DEVELOPMENT	6,225	376	5,849	6.04
62006	WORKER'S COMPENSATION	2,600	0	2,600	0.00
	TOTAL EXPENDITURES	429,207	77,361	351,846	18%

IT/GIS OPERATIONS					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	97,454	24,525	72,929	25.17
50510	PAYROLL TAXES	7,407	1,744	5,663	23.54
50513	RETIREMENT	11,012	2,876	8,136	26.11
61000	SUPPLIES	4,000	795	3,205	19.87
61200	POSTAGE	75	0	75	0.00
61303	COMPUTER SERVICES	1,000	0	1,000	0.00
61400	EMAIL/INTERNET	12,500	2,202	10,298	17.61
61401	WEB PAGE	3,800	105	3,695	2.76
61402	SOFTWARE	48,200	18	48,182	0.04
61403	TELEPHONE	3,600	496	3,104	13.77
61600	MILEAGE	500	0	500	0.00
61900	STAFF DEVELOPMENT	3,000	0	3,000	0.00

IT/GIS OPERATIONS- Cont.					
70002	COMPUTER SYSTEMS	2,000	0	2,000	0.00
70003	NETWORK SYSTEMS	18,000	0	18,000	0.00
70004	SERVER SYSTEMS	34,000	0	34,000	0.00
91050	TRANSFER TO GIS CAP RES	5,000	0	5,000	0.00
	TOTAL EXPENDITURES	251,548	32,759	218,789	13%

BUILDING & GROUNDS					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43608	RENTAL REVENUE	14,000	0	14,000	0.00
43614	SPECIAL DETAIL REVENUE	1,310	0	1,310	0.00
	TOTAL REVENUES	15,310	0	15,310	0.00
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43709	INSURANCE REIMBURSEMENTS	0	1,000	(1,000)	100.00
43821	TRANSFER FROM REC REV FUND	842	0	842	0.00
46230	TRANSFER FROM DOWNTOWN TIF	2,900	0	2,900	0.00
46232	TRANSFER FROM W PETERBORO TIF	19,900	0	19,900	0.00
	TOTAL TRANSFERS	23,642	1,000	22,642	4%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	131,273	14,650	116,623	9.55
50501	OVERTIME	4,900	137	4,763	2.80
50504	STAND BY TIME	450	0	450	0.00
50510	PAYROLL TAXES	10,367	1,067	9,299	10.00
50513	RETIREMENT	15,247	1,546	13,701	10.00
61000	SUPPLIES	10,045	2,192	8,853	24.2300
61004	PROTECTIVE CLOTHING	360	0	360	0.00
61100	EQUIP/FURN/TOOLS	3,000	710	2,290	23.66
61200	POSTAGE	200	4	196	1.98
61300	SERVICES	16,500	950	15,550	5.76
61310	REPAIR/MAINTENANCE	7,100	1,650	5,450	23.24
61403	TELEPHONE	2,756	184	2,572	6.67
61501	ADVERTISING	250	0	250	0.00
61502	PRINTING	0	3	(3)	100.00
61600	MILEAGE	202	66	136	32.50
61601	GASOLINE	1,200	0	1,200	0.00
61602	DIESEL FUEL	1,500	0	1,500	0.00
61700	WATER & SEWER	3,000	269	2,731	8.96
61701	ELECTRICITY	23,250	3,379	19,871	14.53
61702	SANITATION/RECYCLING	400	0	400	0.00
61703	HEATING FUEL	15,365	0	15,365	0.00
61800	RENTALS & LEASES	2,500	3,039	(539)	121.57
61801	UNIFORM RENTALS	400	177	223	44.29
61900	STAFF DEVELOPMENT	500	0	500	0.00
62006	WORKER'S COMPENSATION	4,840	0	4,840	0.00
	TOTAL EXPENSES	255,605	30,023	226,582	12%

STREET LIGHTING

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
46232	TRANSFER FROM W PETERBORO TIF	6,500	0	6,500	0.00

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61000	SUPPLIES	1,000	0	1,000	0.00
61310	REPAIR/MAINTENANCE	2,150	0	2,150	0.00
61701	ELECTRICITY	19,000	713	18,287	3.76
	TOTAL EXPENSES	22,150	713	21,437	3%

ARMORY BUILDING

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61300	SERVICES	450	45	405	9.96
61703	HEATING FUEL	2,800	0	2,800	0.00
	TOTAL EXPENSES	3,250	45	3,205	1%

POST CLOSURE-S MITCHELL

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43703	CONTRIBUTIONS AND DONATIONS	27,500	308	27,808	0.01
46002	TRANSFER FROM TRUST FUNDS	27,500	0	27,500	0.00
	TOTAL REVENUE	55,000	308	55,308	1%
61340	GROUND MONITORING	55,000	1,699	53,301	3.09

COMMUNITY CENTER

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61700	WATER & SEWER	0	30	(30)	100.00
61701	ELECTRICITY	0	116	(116)	100.00
	TOTAL EXPENSES	0	146	(146)	

POLICE

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43210	MISC LICENSES/PERMITS/FEES	100	0	100	0.00
43218	PISTOL PERMITS	300	240	60	80.00
43305	PARKING FINES	1,000	65	935	6.50
43320	COURT FINES	1,000	390	610	39.00
43550	DHS/FEMA GRANT	1,800	0	1,800	0.00
43614	SPECIAL DETAIL REVENUE	50,000	0	50,000	0.00
43620	POLICE REPORTS	2,000	655	1,345	32.75
43621	FINGERPRINTS	50	0	50	0.00
43622	WITNESS FEES	0	45	(45)	100.00
43625	TOWN OF SHARON	98,000	0	98,000	0.00
43700	MISCELLANEOUS	0	25	(25)	100.00

POLICE- Cont.					
43708	SALE OF FIXED ASSET	8,000	0	8,000	0.00
43709	INSURANCE REIMBURSEMENTS	0	4,052	(4,052)	100.00
43714	MILLER PARK STATE CONTRACT	3,200	0	3,200	0.00
	TOTAL REVENUE	165,450	5,472	159,978	3%

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	1,027,492	265,791	761,701	25.87
50501	OVERTIME	125,000	33,215	92,382	26.09
50505	SPECIAL DETAIL WAGES	40,000	10,002	29,998	25.01
50510	PAYROLL TAXES	28,542	1,069	27,473	27.20
50513	RETIREMENT	301,308	71,668	229,640	24.66
50520	STIPEND PAY	0	628	(628)	100.00
61000	SUPPLIES	49,500	4,307	45,193	8.70
61005	UNIFORM PURCHASE	10,000	1,378	8,622	13.78
61100	EQUIP/FURN/TOOLS	6,000	16,630	(4,252)	134.35
61200	POSTAGE	1,250	0	1,250	0.00
61300	SERVICES	10,800	680	10,120	6.80
61302	MEDICAL SERVICES	3,000	0	3,000	0.00
61303	COMPUTER SERVICES	10,800	0	10,800	0.00
61310	REPAIR/MAINTENANCE	26,000	390	25,610	1.50
61313	DISPATCH SERVICES	38,500	17,217	21,283	44.72
61344	VET SERVICES	1,000	0	1,000	0.00
61403	TELEPHONE	14,000	3,113	10,887	22.23
61500	DUES & PUBLICATIONS	5,000	366	5,213	6.56
61501	ADVERTISING	400	0	400	0.00
61502	PRINTING	1,000	0	1,000	0.00
61600	MILEAGE	3,490	265	3,225	7.60
61601	GASOLINE	22,000	0	22,000	0.00
61700	WATER & SEWER	1,500	285	1,215	19.02
61701	ELECTRICITY	12,600	1,784	10,816	14.16
61702	SANITATION/RECYCLING	600	0	600	0.00
61703	HEATING FUEL	7,500	0	7,500	0.00
61800	RENTALS & LEASES	2,500	536	1,964	21.44
61900	STAFF DEVELOPMENT	5,000	0	5,000	0.00
62006	WORKER'S COMPENSATION	16,819	0	16,819	0.00
91004	TRANSFER TO CAPITAL RESERVE	18,100	0	18,100	0.00
	TOTAL EXPENDITURES	1,789,701	429,324	1,367,932	24%

FIRE DEPARTMENT					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43611	FIRE PLAN REVIEW	75	0	75	0.00
43612	FIRE INSPECTION FEES	2,000	1,655	345	82.75
43613	FIRE ALARM REVENUE	10,000	0	10,000	0.00
43614	SPECIAL DETAIL REVENUE	5,000	0	5,000	0.00
43625	TOWN OF SHARON	70,500	0	70,500	0.00

FIRE DEPARTMENT- Cont.					
43709	INSURANCE REIMBURSEMENTS	0	985	(985)	100.00
	TOTAL REVENUE	87,575	2,640	84,935	3%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43820	TRANSFER FROM AMBULANCE	100,000	0	100,000	0.00
46002	TRANSFER FROM TRUST FUNDS	22,000	0	22,000	0.00
	TOTAL TRANSFERS	122,000	0	122,000	0%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	298,752	74,907	223,845	25.07
50501	OVERTIME	12,000	4,325	7,675	36.05
50505	SPECIAL DETAIL WAGES	5,000	86	4,914	1.72
50510	PAYROLL TAXES	20,147	5,254	14,893	26.08
50513	RETIREMENT	15,759	4,219	11,540	26.77
61000	SUPPLIES	46,100	12,341	33,759	26.77
61004	PROTECTIVE CLOTHING	20,000	6,876	13,124	34.38
61005	UNIFORM PURCHASE	6,500	1,305	5,195	20.07
61200	POSTAGE	250	30	220	12.03
61300	SERVICES	200,800	0	200,800	0.00
61302	MEDICAL SERVICES	8,000	602	7,398	7.52
61303	COMPUTER SERVICES	4,000	148	3,853	3.69
61310	REPAIR/MAINTENANCE	64,000	15,907	48,093	24.85
61313	DISPATCH SERVICES	26,500	0	26,500	0.00
61315	HYDRANT REPAIR/MAINT	50,000	0	50,000	0.00
61403	TELEPHONE	4,000	339	3,661	8.48
61500	DUES & PUBLICATIONS	2,250	270	1,980	12.00
61501	ADVERTISING	500	0	500	0.00
61502	PRINTING	500	0	500	0.00
61601	GASOLINE	7,860	0	7,860	0.00
61602	DIESEL FUEL	12,100	448	11,652	3.70
61700	WATER & SEWER	600	184	416	30.69
61701	ELECTRICITY	6,500	858	5,642	13.20
61702	SANITATION/RECYCLING	400	60	340	15.00
61703	HEATING FUEL	2,500	0	2,500	0.00
61900	STAFF DEVELOPMENT	10,000	43	9,957	0.43
62006	WORKER'S COMPENSATION	2,100	0	2,100	0.00
91004	TRANSFER TO CAPITAL RESERVE	40,000	0	40,000	0.00
91200	TRANSFER TO AMBULANCE FUND	50,000	0	50,000	0.00
	TOTAL EXPENSES	917,118	128,201	788,917	14%

EMERGENCY MANAGEMENT					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	9,710	2,275	7,435	23.43
50510	PAYROLL TAXES	738	32	706	4.37
50513	RETIREMENT	2,922	684	2,238	23.43
62006	WORKER'S COMPENSATION	700	0	700	0.00

EMERGENCY MANAGEMENT- Cont.					
61000	SUPPLIES	100	8,186	(8,086)	8,186.36
61004	PROTECTIVE CLOTHING	250	0	250	0.00
61100	EQUIP/FURN/TOOLS	500	0	500	0.00
61300	SERVICES	0	440	(440)	100.00
61403	TELEPHONE	2,500	144	2,356	5.77
61900	STAFF DEVELOPMENT	2,500	0	2,500	0.00
	TOTAL EXPENSES	19,920	11,762	8,158	59%

HIGHWAY DEPARTMENT					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43575	HIGHWAY BLOCK GRANT	200,000	56,964	143,036	28.48
43607	SNOW SERVICES	18,720	0	18,720	0.00
43850	CONVAL SCHOOL DISTRICT	15,000	0	15,000	0.00
	TOTAL REVENUE	233,720	56,964	176,756	24%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
46001	TRANSFER FROM CAPITAL RESERVE	170,000	0	170,000	0.00
46006	TRASNFER FROM WINTER OPS EXP TRUST	1,000	0	1,000	0.00
46230	TRANSFER FROM DOWNTOWN TIF	20,000	0	20,000	0.00
46232	TRANSFER FROM W PETERBORO TIF	40,000	0	40,000	0.00
	TOTAL TRANSFERS	231,000	0	231,000	
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	546,835	91,945	454,890	16.81
50501	OVERTIME	46,770	681	46,089	1.46
50502	CALL IN TIME	10,619	285	10,334	2.68
50504	STAND BY TIME	15,928	2,871	13,057	18.03
50510	PAYROLL TAXES	43,973	6,621	37,352	15.06
50513	RETIREMENT	70,667	10,482	60,185	14.83
61000	SUPPLIES	72,300	5,509	66,791	7.62
61001	MEDICAL SUPPLIES	350	0	350	0.00
61003	SALT	60,000	0	60,000	0.00
61004	PROTECTIVE CLOTHING	715	0	715	0.00
61100	EQUIP/FURN/TOOLS	1,500	0	1,500	0.00
61200	POSTAGE	250	7	243	2.64
61300	SERVICES	550,000	138,412	411,588	25.17
61302	MEDICAL SERVICES	400	0	400	0.00
61303	COMPUTER SERVICES	1,000	733	267	73.30
61310	REPAIR/MAINTENANCE	59,200	4,576	54,624	7.73
61403	TELEPHONE	3,900	1,435	2,465	36.79
61500	DUES & PUBLICATIONS	100	0	100	0.00
61501	ADVERTISING	600	0	600	0.00
61502	PRINTING	0	3	(3)	100.00
61600	MILEAGE	400	0	400	0.00
61601	GASOLINE	12,000	4,248	7,752	35.40

HIGHWAY DEPARTMENT- Cont.					
61602	DIESEL FUEL	39,200	3,066	36,134	7.82
61700	WATER & SEWER	1,000	269	731	26.88
61701	ELECTRICITY	6,400	1,036	5,364	16.18
61702	SANITATION/RECYCLING	160	0	160	0.00
61703	HEATING FUEL	16,200	0	16,200	0.00
61800	RENTALS & LEASES	3,000	0	3,000	0.00
61801	UNIFORM RENTALS	1,200	273	927	22.77
61900	STAFF DEVELOPMENT	1,800	0	1,800	0.00
62006	WORKER'S COMPENSATION	16,279	0	16,279	0.00
70007	MACHINERY/VEHICLES/EQUIPMENT	335,000	186,425	148,575	55.65
70014	IMPROVEMENTS OTHER THAN BUILDINGS	256,000	0	256,000	0.00
91004	TRANSFER TO CAPITAL RESERVE	400,000	0	400,000	0.00
91300	TRANSFER TO WINTER OPS TRUST FUND	10,000	0	10,000	0.00
	TOTAL EXPENSES	2,583,746	458,876	2,124,871	18%

PARKS DEPARTMENT					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
46232	TRANSFER FROM W PETERBORO TIF	21,368	0	21,368	0.00
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	16,450	8,462	7,988	51.44
50501	OVERTIME	150	0	150	0.00
50502	CALL IN TIME	200	0	200	0.00
50510	PAYROLL TAXES	1,276	622	654	48.77
50513	RETIREMENT	1,876	306	1,570	16.34
61000	SUPPLIES	10,250	255	9,995	2.68
61100	EQUIP/FURN/TOOLS	1,500	0	1,500	0.00
61300	SERVICES	7,215	0	7,215	0.00
61310	REPAIR/MAINTENANCE	2,500	0	2,500	0.00
61601	GASOLINE	900	0	900	0.00
61602	DIESEL FUEL	750	0	750	0.00
61700	WATER & SEWER	200	50	150	24.76
61702	SANITATION/RECYCLING	1,400	0	1,400	0.00
61801	UNIFORM RENTALS	100	8	92	8.35
62006	WORKER'S COMPENSATION	450	0	450	0.00
	TOTAL EXPENSES	45,217	9,703	35,514	21%

PARKS BEAUTIFICATION					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43715	NH CHARITIBLE FOUNDATION	4,000	0	4,000	0.00
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61000	SUPPLIES	5,500	0	5,500	0.00

RECREATION DEPARTMENT

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43300	RETURN CK FEES	54	0	54	0.00
43608	RENTAL REVENUE	2,800	240	2,560	8.57
43609	PROGRAM INCOME	3,200	0	3,200	0.00
43610	POOL REGISTRATIONS	22,000	(1,012)	23,012	(4.60)
43700	MISCELLANEOUS	15,625	2,823	12,802	18.07
43731	KAYAK RENTAL	0	1,284	(1,284)	100.00
	TOTAL REVENUES	43,679	3,335	40,344	8%

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	320,051	91,166	228,885	28%
50510	PAYROLL TAXES	24,324	6,939	17,385	28.53
50513	RETIREMENT	13,634	3,251	10,383	23.85
61000	SUPPLIES	32,450	3,894	28,556	12.00
61001	MEDICAL SUPPLIES	1,500	0	1,500	0.00
61005	UNIFORM PURCHASE	3,000	225	2,775	7.52
61100	EQUIP/FURN/TOOLS	2,500	0	2,500	0.00
61200	POSTAGE	2,100	147	1,953	7.01
61300	SERVICES	23,650	8,560	15,091	36.19
61302	MEDICAL SERVICES	750	119	631	15.93
61303	COMPUTER SERVICES	6,200	4,197	2,003	67.69
61310	REPAIR/MAINTENANCE	23,200	5,925	17,275	0.26
61311	FINANCE CHARGES	580	500	80	86.20
61403	TELEPHONE	4,270	831	3,439	19.46
61500	DUES & PUBLICATIONS	1,300	0	1,300	0.00
61501	ADVERTISING	400	0	400	0.00
61502	PRINTING	4,000	0	4,000	0.00
61600	MILEAGE	1,600	101	1,499	6.33
61601	GASOLINE	2,700	0	2,700	0.00
61602	DIESEL FUEL	250	0	250	0.00
61700	WATER & SEWER	9,000	719	8,281	7.99
61701	ELECTRICITY	19,000	1,920	17,080	10.11
61702	SANITATION/RECYCLING	2,000	485	1,515	24.24
61703	HEATING FUEL	1,900	0	1,900	0.00
61800	RENTALS & LEASES	600	0	600	0.00
61900	STAFF DEVELOPMENT	5,500	142	5,358	2.59
62006	WORKER'S COMPENSATION	6,500	0	6,500	0.00
70007	MACHINERY/VEHICLES/EQUIPMENT	0	0	1,300	0.00
91210	TRANSFER TO REC REV FUND	26,521	0	26,521	0.00
	TOTAL EXPENSES	539,480	129,123	411,657	24%

RECYCLING DEPARTMENT

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43300	RETURN CK FEES	52	0	52	0.00
43623	DISPOSAL COLLECTION	49,000	15,777	33,223	32.20
43625	TOWN OF SHARON	14,600	0	14,600	0.00
43720	SCRAP METALS	2,600	1,568	1,032	60.32
43721	NEWSPAPER	990	1,647	(657)	166.36
43723	OCC SALES	2,610	1,392	1,218	53.32
43724	PLASTICS	6,240	1,498	4,742	24.01
43725	STICKERS	8,200	1,055	7,145	12.87
43726	ALUMINUM CANS	5,120	0	5,120	0.00
43729	TIRES	216	15	201	6.94
	TOTAL REVENUE	89,628	22,952	66,676	26%
46220	TRANSFER FROM RECLAM TRUST	11,000	0	11,000	0.00

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	161,697	38,874	122,823	24%
50501	OVERTIME	2,380	386	1,994	16.23
50502	CALL IN TIME	622	0	622	0.00
50510	PAYROLL TAXES	1,186	313	873	26.37
50510	PAYROLL TAXES	11,332	2,399	8,933	21.17
50513	RETIREMENT	17,364	4,084	13,279	23.52
61000	SUPPLIES	11,650	5,805	5,845	50%
61001	MEDICAL SUPPLIES	75	0	75	0.00
61004	PROTECTIVE CLOTHING	650	0	650	0.00
61200	POSTAGE	75	5	70	7.04
61300	SERVICES	14,120	2,530	14,120	17.92
61302	MEDICAL SERVICES	75	0	75	0.00
61310	REPAIR/MAINTENANCE	8,000	51	7,949	0.64
61403	TELEPHONE	1,600	555	1,045	34.70
61501	ADVERTISING	100	274	(174)	0.00
61502	PRINTING	500	3	500	0.01
61600	MILEAGE	1,300	0	1,300	0.00
61602	DIESEL FUEL	1,895	143	1,752	7.56
61700	WATER & SEWER	188	46	142	24.69
61701	ELECTRICITY	6,300	545	5,755	8.65
61702	SANITATION/RECYCLING	43,000	7,290	35,710	16.95
61702	SANITATION/RECYCLING/HAZ WASTE	8,121	0	8,121	0.00
61703	HEATING FUEL	5,800	855	4,945	14.74
61800	RENTALS & LEASES	2,200	0	2,200	0.00
61801	UNIFORM RENTALS	750	233	517	31.09
61900	STAFF DEVELOPMENT	750	0	750	0.00
62006	WORKER'S COMPENSATION	3,255	0	3,255	0.00
	TOTAL EXPENSES	304,984	64,393	243,125	21%

DEBT SERVICE					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43112	BETTERMENT ASSESS-ROADWAY	18,410	0	18,410	0.00
43703	CONTRIBUTIONS AND DONATIONS	103,014	0	103,014	0.00
	TOTAL REVENUES	121,424	0	121,424	
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
46001	TRANSFER FROM CAPITAL RESERVE	105,784	0	105,784	0.00
46230	TRANSFER FROM DOWNTOWN TIF	106,895	0	106,895	0.00
46232	TRANSFER FROM W PETERBORO TIF	209,103	0	209,103	0.00
	TOTAL TRANSFERS	421,782	0	421,782	
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61802	LEASE PURCHASE PAYMENTS	222,136	22,108	200,028	9.95
90100	GOB PRINCIPAL	780,110	370,335	409,775	47.47
90101	GOB INTEREST	413,403	79,516	333,887	19.23
	TOTAL EXPENSES	1,415,649	471,958	943,691	33%

CONSERVATION COMMISSION					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61000	SUPPLIES	25	0	25	0.00
61300	SERVICES	1,050	0	1,050	0.00
61500	DUES & PUBLICATIONS	850	0	850	0.00
61900	STAFF DEVELOPMENT	300	0	300	0.00
61903	PUBLIC EDUCATION PROGRAMS	1,325	0	1,325	0.00
	TOTAL EXPENSES	3,550	0	3,550	

HERITAGE COMMISSION					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61000	SUPPLIES	500	0	500	0.00
61300	SERVICES	500	0	500	0.00
	TOTAL EXPENSES	1,000	0	1,000	

Fund 101 - GENERAL FUND:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		3,986,453	3,964,104	22,349	99.44
TOTAL EXPENDITURES		11,356,820	2,355,746	9,223,357	20.34
NET OF REVENUES & EXPENDITURES		(7,370,367)	1,608,357	(9,201,008)	21.18

SPECIAL REVENUE FUNDS

AMBULANCE FUND

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43606	OTHER TOWNS	226,776	0	226,776	0.00
43614	SPECIAL DETAIL REVENUE	590	0	590	0.00
43615	AMBULANCE SERVICE FEES	689,634	122,537	567,097	17.77
43700	MISCELLANEOUS	125	0	125	0.00
43703	CONTRIBUTIONS AND DONATIONS	15,000	7,500	7,500	50.00
43810	TRANSFER FROM GENERAL FUND	50,000	0	50,000	0.00
	TOTAL REVENUES	982,125	130,037	852,088	13%

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	504,743	127,854	376,889	25.33
50501	OVERTIME	41,250	8,987	32,263	21.79
50505	SPECIAL DETAIL WAGES	2,500	0	2,500	0.00
50510	PAYROLL TAXES	40,784	9,977	30,807	24.46
50511	EMPLOYEE MERIT AND DIR COLA	7,900	0	7,900	0.00
50512	UNEMPLOYMENT	1,200	0	1,200	0.00
50513	RETIREMENT	18,483	8,320	10,163	45.01
50520	STIPEND PAY	0	80	(80)	100.00
61000	SUPPLIES	27,000	1,538	25,462	5.70
61001	MEDICAL SUPPLIES	29,000	3,783	25,217	13.05
61004	PROTECTIVE CLOTHING	1,000	0	1,000	0.00
61005	UNIFORM PURCHASE	1,800	0	1,800	0.00
61200	POSTAGE	150	73	77	48.54
61300	SERVICES	22,000	8,509	13,491	38.68
61301	AUDIT SERVICES	1,100	0	1,100	0.00
61302	MEDICAL SERVICES	6,000	411	5,589	6.86
61303	COMPUTER SERVICES	3,000	148	2,853	4.92
61310	REPAIR/MAINTENANCE	32,500	7,515	24,985	23.00
61311	FINANCE CHARGES	1,100	326	774	29.65
61313	DISPATCH SERVICES	51,750	0	51,750	0.00
61399	LEGAL FEES	1,000	0	1,000	0.00
61403	TELEPHONE	2,800	705	2,095	25.18
61600	MILEAGE	1,000	0	1,000	0.00
61602	DIESEL FUEL	10,000	448	9,552	4.48
61700	WATER & SEWER	750	92	658	12.26
61701	ELECTRICITY	2,340	525	1,815	22.45
61702	SANITATION/RECYCLING	450	132	318	29.33
61703	HEATING FUEL	2,500	0	2,500	0.00
61802	LEASE PURCHASE PAYMENTS	70,545	52,926	17,619	75.02
61900	STAFF DEVELOPMENT	7,500	87	7,413	1.16
62000	PROPERTY & LIABILITY INS	2,069	0	2,069	0.00
62006	WORKER'S COMPENSATION	7,910	0	7,910	0.00
91100	TRANSFER TO GENERAL FUND	120,000	0	120,000	0.00
	TOTAL AMBULANCE EXPENDITURES	1,022,124	232,437	789,687	23%

AMBULANCE TRANSFERS					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43615	AMBULANCE SERVICE FEES	810,000	166,770	643,230	20.59

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	430,261	147,644	282,617	34.00
50501	OVERTIME	15,000	6,384	8,616	42.56
50510	PAYROLL TAXES	33,020	11,360	21,660	34.40
50512	UNEMPLOYMENT	700	0	700	0.00
50513	RETIREMENT	18,028	6,753	11,275	37.46
50520	STIPEND PAY	0	128	(128)	100.00
61000	SUPPLIES	7,200	947	6,253	13.15
61001	MEDICAL SUPPLIES	5,000	3,343	1,657	66.86
61005	UNIFORM PURCHASE	1,500	0	1,500	0.00
61200	POSTAGE	75	62	13	83.07
61300	SERVICES	22,000	6,962	15,038	31.65
61301	AUDIT SERVICES	1,100	0	1,100	0.00
61302	MEDICAL SERVICES	4,500	216	4,284	4.79
61303	COMPUTER SERVICES	2,500	0	2,500	0.00
61310	REPAIR/MAINTENANCE	13,500	7,205	6,295	53.37
61311	FINANCE CHARGES	750	217	533	28.99
61403	TELEPHONE	2,000	100	1,900	5.01
61500	DUES & PUBLICATIONS	750	0	750	0.00
61600	MILEAGE	500	0	500	0.00
61602	DIESEL FUEL	7,000	1,343	5,657	19.19
61700	WATER & SEWER	275	75	200	27.36
61701	ELECTRICITY	1,600	525	1,075	32.83
61702	SANITATION/RECYCLING	250	108	142	43.20
61703	HEATING FUEL	1,600	0	1,600	0.00
61802	LEASE PURCHASE PAYMENTS	70,545	41,139	29,406	58.32
61900	STAFF DEVELOPMENT	3,000	718	2,282	23.93
61901	TUITION REIMBURSEMENTS	7,500	0	7,500	0.00
62000	PROPERTY & LIABILITY INS	3,300	0	3,300	0.00
62006	WORKER'S COMPENSATION	6,997	0	6,997	0.00
91100	TRANSFER TO GENERAL FUND	109,550	0	109,550	0.00
	TOTAL EXPENSES	770,001	235,230	534,771	31%

200 - AMBULANCE FUND SUMMARY				
ACCOUNT DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	1,792,125	296,807	1,495,318	16.56
TOTAL EXPENDITURES	1,792,125	469,500	1,322,625	26.20
NET OF REVENUES & EXPENDITURES	(0)	(172,693)	172,693	493,409.89

PEG STATION REVOLVING FD					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43400	INTEREST AND DIVIDENDS	3,385	25	3,372	0.39
43616	CABLE FRANCHISE FEES	20,569	7,026	13,543	34.16
	TOTAL REVENUES	23,954	7,051	16,915	29%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	15,763	1,766	13,997	11.20
50510	PAYROLL TAXES	1,025	116	909	11.29
50513	RETIREMENT	1,781	197	1,584	11.08
61100	EQUIP/FURN/TOOLS	0	16,350	(16,350)	100.00
61300	SERVICES	47,000	223	46,777	0.48
91100	TRANSFER TO GENERAL FUND	3,385	0	3,385	0.00
	TOTAL EXPENDITURES	68,954	18,652	50,302	27%

Fund 205 - PEG STATION REVOLVING FD:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		23,954	7,051	16,903	29.43
TOTAL EXPENDITURES		68,954	18,652	50,301	27.05
NET OF REVENUES & EXPENDITURES		(45,000)	(11,602)	(33,398)	25.78

RECREATION REVOLVING FUND					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43400	INTEREST AND DIVIDENDS	400	58	370	7.58
43609	PROGRAM INCOME	129,868	(1,902)	131,770	(1.46)
43608	RENTAL REVENUE	33,000	3,086	29,914	9.35
43700	MISCELLANEOUS	700	0	700	0.00
43706	SCHOLARSHIP PROGRAM	2,000	100	1,900	5.00
43707	REFUNDS/UNCOLLECTIBLE	0	(35)	35	100.00
	TOTAL REVENUE	165,968	1,308	164,660	1%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43810	TRANSFER FROM GENERAL FUND	23,720	0	23,720	0.00
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	72,553	3,942	68,611	5.43
50510	PAYROLL TAXES	5,514	302	5,212	5.47
61000	SUPPLIES	30,000	2,135	27,865	7.12
61002	MISCELLANEOUS	100	0	100	0.00
61200	POSTAGE	150	0	150	0.00
61300	SERVICES	22,000	0	22,000	0.00

RECREATION REVOLVING FUND- Cont.					
61311	FINANCE CHARGES	3,000	90	2,910	3.00
61312	ADMISSIONS	14,000	0	14,000	0.00
61500	DUES & PUBLICATIONS	3,500	0	3,500	0.00
61501	ADVERTISING	300	0	300	0.00
61502	PRINTING	500	0	500	0.00
61600	MILEAGE	100	0	100	0.00
61601	GASOLINE	100	0	100	0.00
61800	RENTALS & LEASES	2,000	0	2,000	0.00
61900	STAFF DEVELOPMENT	2,000	0	2,000	0.00
62006	WORKER'S COMPENSATION	871	0	871	0.00
61000	SUPPLIES	3,500	0	3,500	0.00
61100	EQUIP/FURN/TOOLS	2,500	0	2,500	0.00
61300	SERVICES	9,300	409	8,891	4.39
61303	COMPUTER SERVICES	1,750	0	1,750	0.00
61310	REPAIR/MAINTENANCE	2,500	0	2,500	0.00
61400	EMAIL/INTERNET	0	133	(133)	100.00
61403	TELEPHONE	750	134	616	17.85
61700	WATER & SEWER	600	82	518	13.62
61701	ELECTRICITY	3,500	356	3,144	10.18
61702	SANITATION/RECYCLING	200	0	200	0.00
61703	HEATING FUEL	7,300	0	7,300	0.00
61800	RENTALS & LEASES	100	0	100	0.00
62006	WORKER'S COMPENSATION	1,000	0	1,000	0.00
	TOTAL EXPENDITURES	189,688	7,582	182,106	4%

Fund 210 - RECREATION REVOLVING FUND:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		189,688	1,308	188,380	0.69
TOTAL EXPENDITURES		189,688	7,582	182,106	4.00
NET OF REVENUES & EXPENDITURES		0	(6,275)	6,275	100.00

LIBRARY FUND					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43400	INTEREST AND DIVIDENDS	15	88	(73)	587.73
43608	RENTAL REVENUE	1,000	0	1,000	0.00
43650	NON-RESIDENT LIBRARY CARDS	1,500	136	1,364	9.07
43700	MISCELLANEOUS	39,000	71	38,929	0.18
43703	CONTRIBUTIONS AND DONATIONS	250	0	250	0.00
43704	SALE OF MUNICIPAL PROPERTY	500	0	500	0.00
	TOTAL REVENUE	42,265	295	41,970	1%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
46002	TRANSFER FROM TRUST FUNDS	88,000	4,798	83,202	5.45
46007	TRANSFER FROM GRIMSHAW TRUST FUND	1,500	0	1,500	0.00
46008	TRANSFER FROM WONDERS TRUST FUND	7,000	0	7,000	0.00

LIBRARY FUND- Cont.					
	TOTAL TRANSFERS	96,500	4,798	91,702	5%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	356,751	82,218	274,533	23.11
50510	PAYROLL TAXES	28,000	5,930	22,087	21.18
50513	RETIREMENT	30,655	6,985	23,670	22.79
61000	SUPPLIES	10,000	1,009	8,991	10.09
61030	PERIODICALS	5,300	0	5,300	0.00
61031	REFERENCE	12,000	3,370	8,630	28.08
61032	BOOKS-(ADULTS)	16,000	218	15,782	1.36
61033	BOOKS-(CHILDREN)	11,000	63	10,937	0.57
61034	AUDIO VISUAL-ADULTS	6,000	446	5,554	7.44
61035	AUDIO VISUAL-CHILDREN	2,000	0	2,000	0.00
61200	POSTAGE	750	146	604	19.42
61300	SERVICES	75,400	30,304	45,096	40.19
61303	COMPUTER SERVICES	8,000	4,403	3,597	55.04
61310	REPAIR/MAINTENANCE	8,500	0	8,500	0.00
61311	FINANCE CHARGES	25	0	25	0.00
61331	CHILDREN PROGRAMMING	2,500	216	2,284	8.64
61332	ADULT PROGRAMMING	3,000	300	2,700	10.01
61399	LEGAL FEES	2,000	0	2,000	0.00
61403	TELEPHONE	2,800	936	1,864	33.43
61500	DUES & PUBLICATIONS	750	0	750	0.00
61501	ADVERTISING	1,500	147	1,353	9.78
61600	MILEAGE	1,500	0	1,500	0.00
61700	WATER & SEWER	2,850	246	2,604	8.64
61701	ELECTRICITY	11,050	1,312	9,738	11.88
61702	SANITATION/RECYCLING	400	0	400	0.00
61703	HEATING FUEL	17,000	16	16,984	0.00
61900	STAFF DEVELOPMENT	3,000	0	3,000	0.00
62006	WORKER'S COMPENSATION	550	0	550	0.00
62008	CAFETERIA PLAN	630	0	630	0.00
70011	BUILDINGS	60,000	0	60,000	0.00
	TOTAL EXPENDITURES	679,911	138,266	541,663	20%

Fund 215 - LIBRARY FUND:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		138,765	5,093	133,672	3.67
TOTAL EXPENDITURES		679,911	138,266	541,645	20.34
NET OF REVENUES & EXPENDITURES		(541,146)	(133,173)	(407,973)	24.61

CONSERVATION COMMISSION LAND ACQUISITION FUND					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43703	CONTRIBUTIONS AND DONATIONS	0	50	(50)	100.00
43400	INTEREST AND DIVIDENDS	0	9	(9)	100.00
	TOTAL REVENUES	0	59	(59)	
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61300	SERVICES	0	2,728	(2,728)	100.00

Fund 220 - CONSERVATION COMMISSION:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	59	(59)	100.00
TOTAL EXPENDITURES		0	2,728	(2,728)	100.00
NET OF REVENUES & EXPENDITURES		0	(2,669)	2,669	100.00

CEMETERY MAINTENANCE FUND					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43400	INTEREST AND DIVIDENDS	0	3	(3)	100.00
43603	BURIAL	11,965	3,970	7,995	33.18
43605	PERPETUAL CARE	4,100	17,200	(13,100)	419.51
43703	CONTRIBUTIONS AND DONATIONS	17,000	0	17,000	0.00
43705	GRAVE LOT	6,600	900	5,700	13.64
	TOTAL REVENUES	39,665	22,073	17,592	56%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
46225	TRANSFER FROM CEMETERY TRUST FUND	3,000	2,595	405	86.50
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	16,450	5,960	10,490	36.23
50510	PAYROLL TAXES	1,250	454	796	36.35
50513	RETIREMENT	1,837	0	1,837	0.00
61000	SUPPLIES	3,500	0	3,500	0.00
61100	EQUIP/FURN/TOOLS	1,200	0	1,200	0.00
61200	POSTAGE	12	0	12	0.00
61300	SERVICES	3,300	0	3,300	0.00
61306	GRAVE OPENING	11,658	2,595	9,063	22.26
61310	REPAIR/MAINTENANCE	1,800	0	1,800	0.00
61311	FINANCE CHARGES	0	(3)	3	100.00
61601	GASOLINE	1,700	0	1,700	0.00
61602	DIESEL FUEL	250	0	250	0.00
61700	WATER & SEWER	450	25	425	5.50
61702	SANITATION/RECYCLING	40	0	40	0.00
61801	UNIFORM RENTALS	25	0	25	0.00

CEMETERY MAINTENANCE FUND- Cont.					
62006	WORKER'S COMPENSATION	507	0	507	0.00
91002	TRANSFER TO TRUST FUNDS	0	3,000	(3,000)	100.00
91100	TRANSFER TO GENERAL FUND	0	4,365	(4,365)	100.00
91226	TRANSFER TO CEMTERY EXP TRUST	3,000	0	3,000	0.00
	TOTAL EXPENDITURES	46,979	16,396	30,583	35%

Fund 225 - CEMETERY MAINTENANCE FUND:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		42,665	24,670	17,995	57.82
TOTAL EXPENDITURES		46,979	16,396	30,583	34.90
NET OF REVENUES & EXPENDITURES		(4,314)	8,274	(12,588)	191.79

DOWNTOWN TIF					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43102	PROPERTY TAX	0	68,585	(68,585)	100.00
43400	INTEREST AND DIVIDENDS	0	174	(174)	100.00
	TOTAL REVENUE	0	68,759	(68,759)	
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
70014	IMPROVEMENTS OTHER THAN BUILDINGS	35,000	0	35,000	0.00
	TOTAL EXPENDITURES	(35,000)	0	(35,000)	

Fund 230 - DOWNTOWN TIF DISTRICT:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	68,773	(68,773)	100.00
TOTAL EXPENDITURES		35,000	0	35,000	0.00
NET OF REVENUES & EXPENDITURES		(35,000)	68,773	(103,773)	196.49

WEST PETERBOROUGH TIF					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43102	PROPERTY TAX	0	175,274	(175,274)	100.00
43400	INTEREST AND DIVIDENDS	0	523	(523)	100.00
	TOTAL REVENUES	0	175,797	(175,797)	

Fund 232 - WEST PETERBOROUGH TIF:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	175,797	(175,797)	100.00
TOTAL EXPENDITURES		0	0	0	0.00
NET OF REVENUES & EXPENDITURES		0	175,797	(175,797)	100.00

SOUTH PETERBOROUGH TIF					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43102	PROPERTY TAX	0	197,140	(197,140)	100.00
43400	INTEREST AND DIVIDENDS	0	300	(300)	100.00
	TOTAL REVENUES	0	197,440	(197,440)	

Fund 234 - SOUTH PETERBOROUGH TIF:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	197,440	(197,440)	100.00
TOTAL EXPENDITURES		0	0	0	0.00
NET OF REVENUES & EXPENDITURES		0	197,440	(197,440)	100.00

PAY AS YOU THROW					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43400	INTEREST AND DIVIDENDS	0	19	(19)	100.00
43618	PAY PER BAG SALES	84,170	24,164	60,006	28.71
	TOTAL REVENUES	84,170	24,183	59,987	29%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61000	SUPPLIES	17,000	4,985	12,015	29.32
61702	SANITATION/RECYCLING	67,170	11,608	55,562	17.28
	TOTAL EXPENDITURES	84,170	16,593	67,577	20%

Fund 240 - PAY AS YOU THROW:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		84,170	24,183	59,987	28.73
TOTAL EXPENDITURES		84,170	16,593	67,577	19.71
NET OF REVENUES & EXPENDITURES		0	7,591	(7,591)	100.00

CAPITAL PROJECT FUNDS

MAIN STREET BRIDGE CAPITAL PROJECT

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43740	REIMBURSEMENT FROM THE STATE	0	130,049	(130,049)	100.00

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61300	SERVICES	0	206,112	(206,112)	100.00
90115	BOND ANTICIPATION NOTE INTEREST	0	5,360	(5,360)	100.00
	TOTAL EXPENDITURES	0	211,472	(211,472)	

Fund 405 - MAIN ST BRIDGE CAPITAL PR:

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	130,049	(130,049)	100.00
TOTAL EXPENDITURES		0	211,472	(211,472)	100.00
NET OF REVENUES & EXPENDITURES		0	(81,423)	81,423	100.00

GAR PARKING LOT PROJECT

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61300	SERVICES	0	14,205	(14,205)	100.00
61701	ELECTRICITY	0	165	(165)	100.00
	TOTAL EXPENDITURES	0	14,370	(14,370)	

Fund 410 - PARCELS/PARKING LOT CP:

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	0	0	0.00
TOTAL EXPENDITURES		0	14,370	(14,370)	100.00
NET OF REVENUES & EXPENDITURES		0	(14,370)	14,370	100.00

LIBRARY RENOVATION PROJECT

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43400	INTEREST AND DIVIDENDS	0	1,124	(1,124)	100.00
43703	CONTRIBUTIONS AND DONATIONS	0	74,103	(74,103)	100.00
	TOTAL REVENUES	0	75,227	(75,227)	

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
70011	BUILDINGS	0	427,332	(427,332)	100.00
	TOTAL EXPENDITURES	0	427,332	(427,332)	

Fund 420 - LIBRARY RENOVATION:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	75,227	(75,227)	100.00
TOTAL EXPENDITURES		0	427,332	(427,332)	100.00
NET OF REVENUES & EXPENDITURES		0	(352,105)	352,105	100.00

FLY POND DAM PROJECT					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
70014	IMPROVEMENTS OTHER THAN BUILDINGS	270,000	0	270,000	0.00
	TOTAL EXPENDITURES	(270,000)	0	(270,000)	

Fund 421 - FLY POND DAM (FY21 ART11):					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	0	0	0.00
TOTAL EXPENDITURES		270,000	0	270,000	0.00
NET OF REVENUES & EXPENDITURES		(270,000)	0	(270,000)	0.00

ENTERPRISE FUNDS

WATER FUND

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43300	RETURN CK FEES	50	0	50	0.00
43400	INTEREST AND DIVIDENDS	10,000	728	9,589	4.11
43402	INTEREST ON UNPAID BILLS	5,000	445	4,555	8.90
43680	USE CHARGES	1,135,280	279,138	856,142	24.59
43681	WATER HYDRANTS	35,000	3,188	31,812	9.11
43682	BACKFLOW TESTING	25,000	209	24,792	0.83
43683	MAINLINE EXTENSION	2,800	0	2,800	0.00
43684	CONNECTION	25,000	15,336	9,665	61.34
43700	MISCELLANEOUS	5,125	6,501	(1,376)	126.85
	TOTAL REVENUES	1,243,255	305,543	937,712	25%

ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	214,808	55,395	159,413	26.00
50501	OVERTIME	10,996	1,865	9,131	16.96
50502	CALL IN TIME	502	404	98	80.38
50504	STAND BY TIME	7,276	2,136	5,140	29.35
50510	PAYROLL TAXES	17,752	4,286	13,467	24.14
50511	EMPLOYEE MERIT AND DIR COLA	2,999	0	2,999	0.00
50513	RETIREMENT	26,091	6,571	19,520	25.19
60080	CHEMICALS	50,000	5,358	44,642	10.72
61000	SUPPLIES	73,150	12,779	60,371	17.47
61004	PROTECTIVE CLOTHING	500	120	380	24.00
61100	EQUIP/FURN/TOOLS	7,000	0	7,000	0.00
61200	POSTAGE	1,700	5	1,695	0.31
61200	POSTAGE	2,400	316	2,084	13.16
61300	SERVICES	94,000	28,330	65,670	30.14
61301	AUDIT SERVICES	4,000	4,100	(100)	102.50
61302	MEDICAL SERVICES	300	0	300	0.00
61303	COMPUTER SERVICES	6,800	733	6,067	11.00
61308	ENGINEERING SERVICES	200,000	0	200,000	0.00
61310	REPAIR/MAINTENANCE	17,150	4,725	12,425	27.55
61333	SDWA TESTING SERVICES	800	150	650	18.75
61403	TELEPHONE	5,330	581	4,749	10.08
61500	DUES & PUBLICATIONS	715	445	270	62.24
61501	ADVERTISING	450	0	450	0.00
61502	PRINTING	850	3	847	0.73
61600	MILEAGE	420	0	420	0.00
61601	GASOLINE	2,300	0	2,300	0.00
61602	DIESEL FUEL	3,300	0	3,300	0.00
61700	WATER & SEWER	1,800	56	1,744	3.11
61701	ELECTRICITY	81,000	13,588	67,412	16.78
61703	HEATING FUEL	2,000	0	2,000	0.00
61801	UNIFORM RENTALS	900	146	754	16.22

WATER FUND- Cont.					
61900	STAFF DEVELOPMENT	3,000	0	3,000	0.00
61901	TUITION REIMBURSEMENTS	300	0	300	0.00
62000	PROPERTY & LIABILITY INS	26,305	0	26,305	0.00
62006	WORKER'S COMPENSATION	2,294	0	2,294	0.00
70007	MACHINERY/VEHICLES/EQUIPMENT	17,500	0	17,500	0.00
70014	IMPROVEMENTS OTHER THAN BUILDINGS	30,000	0	30,000	0.00
70014	IMPROVEMENTS OTHER THAN BUILDINGS	0	1,704	(1,704)	100.00
90050	DEPRECIATION EXPENSE	0	45,260	(45,260)	100.00
90100	GOB PRINCIPAL	192,800	55,000	137,800	28.53
90101	GOB INTEREST	80,200	27,828	52,373	34.70
91100	TRANSFER TO GENERAL FUND	53,567	0	53,567	0.00
	TOTAL EXPENDITURES	1,243,255	271,883	971,372	22%

Fund 800 - WATER FUND:					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		1,243,255	305,543	937,712	24.58
TOTAL EXPENDITURES		1,243,255	271,883	971,372	21.87
NET OF REVENUES & EXPENDITURES		0	33,660	(33,660)	100.00

COLD STONE SPRINGS PROJECT (2020)					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
46810	TOWN OF JAFFREY	0	852	(852)	100.00
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
61300	SERVICES	0	4,997	(4,997)	100.00

Fund 810 - COLD STONE SPRINGS PROJECT (2020):					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES		0	852	(852)	100.00
TOTAL EXPENDITURES		0	4,997	(4,997)	100.00
NET OF REVENUES & EXPENDITURES		0	(4,145)	4,145	100.00

SEWER FUND					
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
43400	INTEREST AND DIVIDENDS	15,000	841	14,159	2.90
43402	INTEREST ON UNPAID BILLS	900	421	479	46.77
43585	NHDES GRANTS-SAG	211,000	0	211,000	0.00
43680	USE CHARGES	1,191,248	289,704	901,544	24.32
43683	MAINLINE EXTENSION	3,700	0	3,700	0.00
43684	CONNECTION	14,500	8,316	6,184	57.35
43690	SEWER SEPTAGE FEES	0	24,919	(24,919)	100.00
43700	MISCELLANEOUS	0	497	(497)	100.00
43700	MISCELLANEOUS	95,000	19,388	75,612	20.41

SEWER FUND- Cont.					
43709	INSURANCE REIMBURSEMENTS	0	1,526	(1,526)	100.00
	TOTAL REVENUES	1,531,348	345,611	1,185,737	23%
ACCOUNT	DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
50500	SALARIES	263,104	59,021	204,083	22.43
50501	OVERTIME	7,362	1,255	6,107	17.05
50502	CALL IN TIME	350	115	235	32.78
50504	STAND BY TIME	8,282	2,136	6,146	25.79
50506	CAFETERIA WAGES	1,417	0	1,417	0.00
50510	PAYROLL TAXES	20,364	4,415	15,950	21.68
50513	RETIREMENT	31,331	6,959	24,372	22.21
60080	CHEMICALS	80,000	12,294	67,706	15.37
61000	SUPPLIES	63,142	7,561	55,581	0.12
61004	PROTECTIVE CLOTHING	630	40	590	6.35
61100	EQUIP/FURN/TOOLS	8,960	0	8,960	0.00
61200	POSTAGE	1,700	216	1,484	12.69
61300	SERVICES	183,100	20,965	162,135	11.45
61301	AUDIT SERVICES	4,000	4,100	(100)	102.50
61302	MEDICAL SERVICES	200	0	200	0.00
61303	COMPUTER SERVICES	6,500	734	5,766	11.29
61304	RECORDING FEES	20	0	20	0.00
61308	ENGINEERING SERVICES	22,500	0	22,500	0.00
61310	REPAIR/MAINTENANCE	20,810	1,344	19,467	6.46
61403	TELEPHONE	6,000	894	5,106	14.91
61500	DUES & PUBLICATIONS	425	0	425	0.00
61501	ADVERTISING	200	0	200	0.00
61502	PRINTING	690	3	687	0.00
61600	MILEAGE	550	0	550	0.00
61601	GASOLINE	2,600	0	2,600	0.00
61602	DIESEL FUEL	3,300	0	3,300	0.00
61700	WATER & SEWER	3,300	168	3,132	5.09
61701	ELECTRICITY	185,500	27,244	158,256	14.69
61702	SANITATION/RECYCLING	1,550	250	1,300	16.13
61703	HEATING FUEL	13,000	0	13,000	0.00
61801	UNIFORM RENTALS	700	173	527	24.68
61900	STAFF DEVELOPMENT	3,785	0	3,785	0.00
61901	TUITION REIMBURSEMENTS	600	0	600	0.00
62000	PROPERTY & LIABILITY INS	43,500	0	43,500	0.00
62006	WORKER'S COMPENSATION	2,451	0	2,451	0.00
70007	MACHINERY/VEHICLES/EQUIPMENT	17,500	0	17,500	0.00
70013	SEWER IMPROVEMENTS	30,000	0	30,000	0.00
90100	GOB PRINCIPAL	211,103	0	211,103	0.00
90101	GOB INTEREST	170,123	0	170,123	0.00
91100	TRANSFER TO GENERAL FUND	110,699	0	110,699	0.00
	TOTAL EXPENDITURES	1,531,348	149,886	1,381,462	10%

Fund 850 - SEWER FUND:				
ACCOUNT DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES	1,531,348	345,611	1,185,737	22.57
TOTAL EXPENDITURES	1,531,348	271,186	1,260,162	17.71
NET OF REVENUES & EXPENDITURES	0	74,425	(74,425)	100.00

SUMMARY- ALL FUNDS				
ACCOUNT DESCRIPTION	2020-21 BUDGET	YTD 09/30/2020	AVAIL BALANCE	% BUDGET USED
TOTAL REVENUES - ALL FUNDS	9,032,423	6,218,603	2,813,820	62.27
TOTAL EXPENDITURES - ALL FUNDS	17,298,250	5,004,582	12,293,668	32.34
NET OF REVENUES & EXPENDITURES	(8,265,827)	1,214,021	(9,479,848)	0.14

TOWN OF

PETERBOROUGH

ADMINISTRATION

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MEMO

To: Select Board
From: Nicole MacStay, Deputy Town Administrator
Date: October 16, 2020
RE: Proposed Development of Evans Flats Parcel

Currently, the town-owned parcel of land located off of Elm Street and Evans Road (commonly referred to as Evans Flats) is home to the municipal facility campus which includes the Public Works Garage, the Community Center and the Maintenance Garage, which is the proposed location of the future Fire Station and ultimately a Public Safety Facility. The portion of this parcel accessible from Evans Road is used by the Public Works Department as a location to dump snow removed from downtown following winter storms.

At the Board's August 4, 2020 meeting, Hope Taylor and Peter Laroche presented a proposal to develop affordable housing on the portion of the property accessible from Evans Road. Other proposals for reuse of that portion of the town's property have also been brought to staff recently, including a proposal to develop the property for elderly housing for persons with modest means. The various studies of the property completed in the last fifteen years have generated other ideas including recreational facilities, low-income housing managed through a housing authority, and outright sale of the property to offset the cost of other capital projects.

Before considering what could be done on that piece of land, the Board must first decide if they wish to do anything with that property at this time. If the Board does wish to move forward and consider proposals for the use of the property, the Board has three general options for how to proceed. Regardless of the path chosen, these processes all require a substantial amount of time to allow for public input at every stage. The three options are:

- Retain ownership of the property and develop it for town use, either as a town facility (e.g. recreation fields) or for development under a housing authority.
- Lease the property to others for development, with restrictions on how it can be used.
- Sell the property with a deed restriction requiring that the property be developed in compliance with an approved plan.

The first step in any of these scenarios would be to determine if are any deeded restrictions which already exist on the land which may prevent or limit a use through a title search. If such a restriction exists, the Board may need to go through a *cy pres* process, as it did when it looked to clear the deed of the GAR Hall for sale.

Town Retains Ownership and Develops the Property. As stated before, some of the studies conducted in the last fifteen years included proposals to develop the property for recreation fields and facilities, or to work with or establish a housing authority to create low-to-moderate income housing on the property. Past Select Boards did not express an interest in pursuing these options, so they have not been fully studied. Should the Select Board wish to explore development options, this could be discussed and, if viable, worked into an upcoming budget process.

Town Retains Ownership and Leases the Property. As stated earlier, the most recent proposal for use of the property asked the Select Board to consider entering into a long-term lease. A long-term lease of the property has many complications and questions that would need to be answered:

- Any lease over five years in length must be approved of by Town Meeting (RSA 41:11-a). This was done most recently when the Solar Array was constructed at the Wastewater Treatment Facility.
    - What would happen at the end of the lease?
        - Who would own the homes?
        - Would the structures have to be removed?
- As lease holders, the town would be obligated to keep the property safe at all times, and would be obligated to keep the property clear of dangerous trees, etc.
    - Any serious injury or harm incurred on the property would leave the town liable for damages.
- What are the annual costs of maintaining leased property?
    - Staffing
    - Insurance costs
- What are the tax implications of leasing the property for residential or commercial use?
    - Who pays the property taxes?
    - Are there state or federal tax considerations?

If the Select Board and the voters at Town Meeting were to consider a long-term lease of the property, a public process to determine to whom the property would be leased and for what purpose would still be required.

Town Sells the Property for Development. The Select Board has the option of selling the property for development. Recently the Town has sold the GAR Hall through the RSA 41:14-a process, which requires multiple steps:

1. The Select Board must decide, in an open meeting, if they wish to consider selling a portion of the town-owned land located off of Elm Street/Evans Road.
    a. If so, whether or not the Select Board has to subdivide the property at this stage or at the end of the process must be determined. Either way, the funds required to survey the property would have to be found somewhere in the budget or would have to be included in the FY 2022 budget (and thus not available until after 7/1/21).
2. The Select Board then must solicit input on the proposal to sell the property from the Conservation Commission and the Planning Board.
3. After they have received the input from the Conservation Commission and the Planning Board, the Select Board must hold two public hearings on the proposal to sell the property. The public hearings must be posted in advance and held at least 10 but not more than 14 days apart.
4. After the public hearings, the Select Board must hold another meeting at least 7 but not more than 14 days after the second public hearing, and vote on the question of whether to sell the property.
5. After that, the Select Board must determine how the property will be sold. This must be a fair process and open to anyone from the public who may have interest in purchasing the property; the Select Board cannot preselect a preferred partner. In the recent past we have followed three different processes:
    a. Hire a real estate agent and list the property on the open market.
    b. Sell the property at auction.
    c. Solicit Requests for Proposals (RFPs) from the public for proposals on how they would develop the property and their proposed purchase price.

JEANNE SHAHEEN
NEW HAMPSHIRE

SUITE SH-506
HART BUILDING
WASHINGTON, DC 20510
(202) 224-2841

United States Senate

WASHINGTON, DC 20510

September 14, 2020

Mr. Rodney Bartlett
Town Administrator
Town of Peterborough
1 Grove Street
Peterborough, NH 03458

Dear Mr. Bartlett,

Thanks to you and your team for hosting me at the Peterborough Town Hall for our discussion about the Cold Stone Spring Water Treatment Project. It was reassuring to hear about an innovative and unique project like this moving forward, even in these uncertain times, and I was heartened to see the great collaboration between Peterborough and Jaffrey. Access to clean and abundant sources of water is becoming an issue of concern for many municipalities across our country and that concern will increase over the coming years. I congratulate the Peterborough and Jaffrey team for the foresight to think ahead and take action to secure water sources for your citizens for years to come.

Again, my thanks to you for all of your help with this event. I understand that utilizing funding from all levels of government and private industry can be a complicated situation, and I appreciate your comments about how there must be action to make that process easier. I have shared this with my staff and we will look for ways to do that. Please do not hesitate to contact me if I can be of any assistance to you. I look forward to seeing you again soon.

Sincerely,

Jeanne Shaheen

Jeanne Shaheen
United States Senator

Nicole MacStay

From: Libby Reinhardt <libbybr@hotmail.com>
Sent: Wednesday, October 7, 2020 8:26 AM
To: Linda Guyette
Cc: Rodney Bartlett; Nicole MacStay; SelectBoard
Subject: Re: Absentee Ballots

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Select Board

Good morning Linda -

We mailed our completed ballots yesterday - Bill by regular first-class mail, I by USPS Priority. Let's see whose ballot gets there first! We'll check on the NH Secretary of State's website.

Thanks for all your help with this -

Libby

Libby Reinhardt
81 Cheney Avenue
Peterborough, NH 03458

908-577-8409 (Libby Reinhardt)
908-577-8411 (Bill Reinhardt)

From: Linda Guyette <Lguyette@peterboroughnh.gov>
Sent: Monday, October 5, 2020 4:07 PM
To: Libby Reinhardt <libbybr@hotmail.com>
Cc: Rodney Bartlett <RBartlett@PeterboroughNH.gov>; Nicole MacStay <nmacstay@peterboroughnh.gov>; SelectBoard <selectboard@peterboroughnh.gov>
Subject: RE: Absentee Ballots

Hi Libby.

Glad they made it to you in Denver. Yes, you may elect to return your ballots via USPS Priority Mail. I will keep an eye out for them.

Linda

From: Libby Reinhardt <libbybr@hotmail.com>
Sent: Sunday, October 4, 2020 12:20 PM

To: Linda Guyette <Lguyette@peterboroughnh.gov>
Cc: Rodney Bartlett <RBartlett@PeterboroughNH.gov>; Nicole MacStay <nmacstay@peterboroughnh.gov>; SelectBoard <selectboard@peterboroughnh.gov>
Subject: Re: Absentee Ballots

Good morning Linda -

Our ballots arrived yesterday, Saturday, Oct. 3 - thank you. Our local mail carrier yelled into our open living room window, "Your ballots are here!"

Hurray for our hard-working town clerks, hurray for the USPS, and hurray for our conscientious local mail carriers. It seems the system is working at all ends.

We'll read the directions and will sign and send them back asap. May we send them in a USPS Priority envelope? We would do that to be able to track them through the USPS.

Thanks again, and good luck as you near November 3 and beyond.

Libby

Libby Reinhardt
81 Cheney Avenue
Peterborough, NH 03458

and temporarily at:
775 So. Osage Street
Denver, CO 80223

908-577-8409 (Libby Reinhardt)
908-577-8411 (Bill Reinhardt)

From: Linda Guyette <Lguyette@peterboroughnh.gov>
Sent: Thursday, October 1, 2020 4:16 PM

To: Libby Reinhardt <libbybr@hotmail.com>
Cc: Rodney Bartlett <RBartlett@PeterboroughNH.gov>; Nicole MacStay <nmacstay@peterboroughnh.gov>; SelectBoard <selectboard@peterboroughnh.gov>
Subject: RE: Absentee Ballots

Libby,

Your absentee ballot (and Bill's) were mailed out yesterday to your address in Denver. You do not need to get your signatures notarized as NH law currently does not require that we compare signatures. However, please be sure to complete the affidavit envelope when you send back your completed ballot because it is required.

Linda

From: Libby Reinhardt <libbybr@hotmail.com>
Sent: Thursday, October 1, 2020 12:07 PM
To: Linda Guyette <Lguyette@peterboroughnh.gov>
Cc: Rodney Bartlett <RBartlett@PeterboroughNH.gov>; Nicole MacStay <nmacstay@peterboroughnh.gov>; SelectBoard <selectboard@peterboroughnh.gov>
Subject: Absentee Ballots

Good morning Linda -

A few questions about our absentee ballots:

1. when will they be sent out?
2. just to confirm, they will be sent directly to our temporary Denver address? Not to Cheney Avenue (Peterborough) and then forwarded.
3. our signatures have changed slightly since we registered to vote in 2016 (it happens as one gets older apparently!). Shall we get our ballots notarized before we send them in, so there is no confusion or chance that they will be rejected because signatures don't exactly match? If so, can the notary sign the ballot directly or does he/she have to submit a separate letter? If the latter, can this letter go in the ballot envelope? Or is there another procedure to ensure our ballots won't possibly get rejected for signatures?

This is all out of an abundance of caution so that our votes get counted.

Many thanks, as always,
Libby

Libby and Bill Reinhardt
81 Cheney Avenue
Peterborough, NH 03458

and temporarily at:
775 So. Osage Street
Denver, CO 80223

908-577-8409 (Libby Reinhardt)
908-577-8411 (Bill Reinhardt)

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_____

Nicole MacStay

From: Nicole MacStay
Sent: Wednesday, October 14, 2020 11:43 AM
To: Susan H. Copley
Cc: Linda Guyette; Rodney Bartlett; Bill Taylor; SelectBoard; Ed Walker; news@ledgertranscript.com; Tyler Ward
Subject: RE: Masks/ No masks

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Select Board

Good morning Susan,

I understand that the overlap between the powers and responsibilities of the elected officials involved here, specifically the Select Board and the Town Clerk, is confusing. The Select Board does take very seriously the health and welfare of all people who must conduct their business in person, as well as the staff who must be here to assist them, and if the Town Clerk believes that she needs additional steps taken, the Select Board will take whatever steps they can to accommodate her needs.

Linda stated in the email she sent to us at 6:26 yesterday evening:

> "You can make the change on the website but we cannot require anyone to wear a mask because they may have an underlying health issue and can't wear one. So far, everyone who has come into my office is wearing a mask and, when they don't have one, we give them one to wear. I have only encountered two people who could not wear a mast since July 20th when my office re-opened to the public."

In that email Linda raises yet another issue that further complicates the masking issue – assisting customers who cannot wear a mask for medical reasons. Unfortunately there are no simple, perfect solutions to this matter; ultimately the answers always rely on the sense of responsibility on the part of the part of the customer to see it as their duty to take this small step to protect the health of their neighbors.

Thank you for taking the time to express your concerns; please be assured that the Select Board shares them.

-Nicole

From: Susan H. Copley <scopley61@myfairpoint.net>
Sent: Tuesday, October 13, 2020 10:29 PM
To: Nicole MacStay <nmacstay@peterboroughnh.gov>
Cc: Susan H. Copley <scopley61@myfairpoint.net>; Linda Guyette <Lguyette@peterboroughnh.gov>; Rodney Bartlett <RBartlett@PeterboroughNH.gov>; tward@peterboroughnh.gov; Bill Taylor <btaylor@peterboroughnh.gov>; SelectBoard <selectboard@peterboroughnh.gov>; Ed Walker <EWalker@PeterboroughNH.gov>; news@ledgertranscript.com; Tyler Ward <tyward1198@gmail.com>
Subject: Re: Masks/ No masks

Dear Nicole,

This is all rather confusing to me, as I assume we taxpayers are supporting the entire Town House building, and thus assumed the Select Board's policies apply to all the offices and rooms within. I sincerely doubt that the general public understands that the protection offered to other town employees at the Town House is separate from what is offered/ expected in the office of the Town Clerk.

It is especially confusing as I'd read in the local paper that the town administration requested and paid for with town funds, an "investigation" into an event (?) in the Town Clerk's office. That presumes a degree of oversight by the Mr. Bartlett and the Select Board. It also presumes that the town's policies apply to the entire building, including the Town Clerk's office. Further, I assume that the Town Clerk's salary is paid with locally raised taxes; that's fine with me, as she certainly is working very, very hard to provide essential services to the town and all who live here.

And to be clear, I was not asking for the Town Clerk to change anything herself, rather I was requesting that the Select Board require mask wearing for anyone in the building (employees, volunteers, and visitors) as they do for the town Library. That seems reasonable and rather basic, given the present context of an ever-spreading pandemic caused by various strains of CoVid-19.

My concern continues for the health and safety of everyone in the Town House, but especially those who are working there. That is part and parcel of our 'duty to care.'

Sincerely,

Susan Copley
26 Glen Drive, Peterborough, NH 03458

On Oct 13, 2020, at 6:26 PM, Linda Guyette <Lguyette@peterboroughnh.gov> wrote:

Nicole,

You can make the change on the website but we cannot require anyone to wear a mask because they may have an underlying health issue and can't wear one. So far, everyone who has come into my office is wearing a mask and, when they don't have one, we give them one to wear. I have only encountered two people who could not wear a mast since July 20th when my office re-opened to the public.

Linda

From: Nicole MacStay <nmacstay@peterboroughnh.gov>
Sent: Tuesday, October 13, 2020 12:42 PM
To: Linda Guyette <Lguyette@peterboroughnh.gov>
Subject: FW: Masks/ No masks

Hi Linda,

Please see below. Ms. Copley is asking that the information you have posted on the website under the COVID-19 page be changed to require that residents wear masks when they enter the building:

https://www.townofpeterborough.com/index.asp?SEC=4815670A-A226-4925-A141-13FF7F25B662&DE=3A7DC1B9-7E0E-4C17-8F1A-B97ED27410C9&Type=B_BASIC

Would you like us to make that, or any other change in this language?

Yours,
-Nicole

From: Susan H. Copley <scopley61@myfairpoint.net>
Sent: Tuesday, October 13, 2020 12:37 AM
To: Nicole MacStay <nmacstay@peterboroughnh.gov>
Cc: Susan H. Copley <scopley61@myfairpoint.net>; Rodney Bartlett <RBartlett@PeterboroughNH.gov>; tward@peterboroughnh.gov; Bill Taylor <btaylor@peterboroughnh.gov>; SelectBoard <selectboard@peterboroughnh.gov>; Ed Walker <EWalker@PeterboroughNH.gov>; news@ledgertranscript.com
Subject: Re: Masks/ No masks

Dear Nicole,
Thank you for responding to my email (on behalf of the Select Board).

Here are some of the reasons I find your/ their response inadequate:

1) Though you note that "We do require that persons entering the building to conduct business must wear a mask…" actually the policy you have pictured states, "…we ask that you wear a mask…".
There is a world of difference between "requiring" and "asking."

Please note that you only photographed an excerpt from whatever document you were sharing; I was unable to find the entire document on the town's website, even on the webpage entitled "How to Conduct Town Clerk Business During COVID-19 Adjustments."

___

2) In the incident I cited, it was clear to me and others near me that the woman who was in line outside the Town House without a mask (and emerged a few minutes later without a mask) was highly unlikely to have put one on when she went inside.

3) How in the world can you/ the Select Board expect that "Once a customer is inside the building it is up to the Town Clerk to require them to wear a mask, and deny service if they do not comply." If I or any of you was trying to stay safe, it would make no sense to get in an argument with a non-mask wearing person [who was trying to drop off her mail-in voting ballot], thus exposing herself and possibly others in her office to a likely outpouring of possible viral-laden air — directed right at the T.C.'s face [I'm not confident that even a modest piece of plexiglass would prevent this from happening in a closed space].
It would also only prolong the transaction, especially if the woman was likely to be argumentative when she was told that mask wearing was "required." If the Town Clerk denied service, or in this case, denied the person the right to drop off her ballot, based on non-compliance, this is just asking for a "scene," especially if the police were called to assist.

4) From what I can see, this is already a very stressful time leading up to the Election, and the Town Clerk deserves our full support rather than adding an additional — and I would contend impossible — set of responsibilities to her workload.

Again, I want to reiterate my support of the Select Board members, and am confident they will actively work to address the issue I initially raised in my email of Oct. 6th (see below). It is of the highest priority we move forward to keep our entire community safe and healthy.

With thanks,

Sincerely,
Susan Copley
26 Glen Drive
Peterborough, NH 03458
(603) 924-6314

On Oct 9, 2020, at 10:24 AM, Nicole MacStay <nmacstay@peterboroughnh.gov> wrote:

Good morning Susan,

I am responding on behalf of the Select Board. We do require that persons entering the building to conduct business must wear a mask, as shown in the attached photo. However, short of stationing a staff person to monitor customers of the Town Clerk's office, we must rely on the good will and sense of responsibility of those customers to wear their masks when standing near to others or as they enter the building. Once a customer is inside the building it is up to the Town Clerk to require them to wear a mask, and deny service if they do not comply.

Yours,
-Nicole

Nicole MacStay
Deputy Town Administrator
Peterborough, New Hampshire
p: (603) 924-8000 x. 101
f: (603) 925-0908
w: www.townofpeterborough.com

From: Susan H. Copley <scopley61@myfairpoint.net>
Sent: Thursday, October 8, 2020 12:54 AM
To: Tyler Ward <tyward1198@gmail.com>; SelectBoard <selectboard@peterboroughnh.gov>; Rodney Bartlett <RBartlett@PeterboroughNH.gov>
Cc: Susan H. Copley <scopley61@myfairpoint.net>; Ed Walker <EWalker@PeterboroughNH.gov>
Subject: Re: Masks/ No masks

Good evening Tyler, and thank you for taking the time to reply to my email.

It is relevant to note a short piece in Tuesday's (Oct. 6th) *Monadnock Ledger-Transcript*. That is, under Friday, August 7th, the fourth entry in the Peterborough Police Log (p. 13) reads as follows:

"**Disorderly person:** At 9:58 a.m., ConVal staff reported a parent coming to ConVal for a planning meetings refusing to wear a mask. He had been asked to leave several times but refused to do so. The superintendent requested

PD response. Officers advised the subject that he could be arrested for criminal trespass for refusing to leave when asked, and he left without incident."

My thought is that if our local ConVal High School requires mask wearing — designed to help protect both staff and students from contracting CoVid-19 — and even called the police to help with the enforcement of this requirement, then as citizens and community leaders we should also expect the Select Board to adopt such a requirement. In my opinion, our employees at the Peterborough Town House deserve this same level of protection.

It would be tempting for the Select Board to respond that there is no way this could be enforced at the Town House, yet the high school manages to do so.

Thank you again for your consideration.

Sincerely,

Susan Copley
26 Glen Drive, Peterborough, NH 03458
scopley61@myfairpoint.net
(603) 924-6314

On Oct 6, 2020, at 6:30 AM, Tyler Ward <tyward1198@gmail.com> wrote:

Good Morning Susan,

Thank you for your inquiry with the Select Board (SB).

Hearing from our constituents is of great importance to us. We appreciate the feedback and questions. This is what informs our decisions.

In accordance with NH RSA 91-A, the Right to Know law, and due to restrictions on a quorum of the Board deliberating in a non-public, unnoticed forum such as email exchange, we have incorporated the following process.

•All matters of the Town shall be addressed to the selectboard@peterboroughnh.gov email address.
•Upon review, each Board member will share comments or directives with Town Administration (TA).
•TA will compile a response for each Board member to review.
•With Select Board approval, said response will be forwarded back to you.

•The same process shall take place for all replies.
•Text messages, individual email, phone discussion or social media "comments" shall be considered a non-binding opinion of a Select Board member and not to be considered the official Board response.

We appreciate your patience while we get back to you. Please keep in mind that this is actually a faster way for us to respond without waiting to add your topic of discussion to an upcoming Select Board meeting agenda. It also allows for the inquiry to be efficiently included in an upcoming Consent Agenda / Correspondence segment of a meeting agenda.

M Best,

Tyler

Tyler Ward, Peterborough, NH
603-315-5134

•Peterborough Select Board Chair
•MAxT Makerspace CoFounder/Board of Directors
•Carpenter

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_____

On Oct 6, 2020, at 12:37 AM, Susan H. Copley <scopley61@myfairpoint.net> wrote:

Dear Tyler Ward, Bill Taylor, and Ed Juengst,

Thank you for serving as members of the Select Board and all of its related committees. It's not an easy job, for sure; hopefully you do find it satisfying and full of new learnings as well.

I'm writing about an experience of concern that I had early this afternoon while waiting in line next to the town house to drop off my "mail in" ballot. The line was fairly long and most people wore masks and were social distancing.

However, there was one woman and a young man, apparently her son of voting age, who did not wear masks. She was on her phone during most of our wait, talking quite loudly and forcefully.

I did ask her if she needed a mask to wear, and she did not respond.

I was concerned as this person was potentially putting those near her (even if social distancing), as well as hard working town employees, at potential risk for contacting CoVid-19. To say the least, this seemed completely unfair and rather selfish.

Thus I am asking if the Select Board would institute a requirement that everyone who enters the Town House for any purpose must wear an appropriate face mask that is designed to inhibit the spread of the CoVid-19 virus.

Such an action would be aligned to the language in your mission statement that notes the importance of fostering an environment that supports a sound quality of life for everyone.

Thank you for your service and your consideration of this request; I look forward to your response.

Sincerely,

Susan Copley
26 Glen Drive, Peterborough, NH 0358
scopley61@myfairpoint.net
(603) 924-6314

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that arrangements can be made for proper delivery, and then please delete the message from your inbox.
_____ <Sign on side door.pdf>

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Nicole MacStay

From: tyler ward <tyward1198@gmail.com>
Sent: Saturday, October 3, 2020 5:46 PM
To: Loretta Laurenitis
Cc: Ed Juengst; Bill Taylor; Rodney Bartlett; Nicole MacStay
Subject: Re: Question About Select Board Packet

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Categories: Select Board

Good Evening Loretta,

Thank you for your inquiry.
As you are well aware, with your grasp of NH RSA 91-A, any email correspondence addressed to a quorum of the Select Board is a public document. Therefore, in the interest of transparency, it is included in the Select Board agenda packet under "Consent Agenda: Correspondence". It is as simple as that. We may choose to reply or not depending on the situation and what information may be confidential. Any replies would be included as well.

In my humble opinion (it may or may not be shared by the other Board members), what really "fans flames" in situations where not everyone is privy to all of the information on a matter is the proliferation of rumor and the insinuation that something is being done underhandedly. In my years of service to the Town I have worked tirelessly to be fair and open minded when dealing with issues involving people I know well and care for just the same as someone I've never met. All with the interest in what's best for the Town. I usually learn from people with whom I may have disagreed. I've owned it when I've made a mistake. It should go without saying, but every one of us, whether hired, appointed, elected or volunteering is solely responsible for our own actions. And, collectively, we are all the face of this Town and should always act accordingly.

As for your other concern, in accordance with RSA 91-A:3-II,a and b [*"(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted." "(b) The hiring of any person as a public employee."*] and the right to consult privately with Town Counsel, your duly elected Select Board (including Ed Juengst, appointed via RSA 669:63) has met in non public meeting to fulfill our responsibilities to Our Town regarding Budget effects, reorganization and employee compensation. There are many factors to consider during the transition of Administrative positions.

Rest assured, your persistent and sometimes redundant requests are not being ignored. The Board has a preponderance of issues with which to deal. It is unfortunate that you are disappointed. We appreciate our constituents' patience while we all navigate these challenging times.

My Best,

Tyler

Tyler Ward, Peterborough, NH
603-315-5134

-Peterborough Select Board Chair
-MAxT Makerspace CoFounder/Board of Directors
-Carpenter

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On Sat, Oct 3, 2020 at 11:26 AM Loretta Laurenitis <lbonlaur@yahoo.com> wrote:

> Dear Tyler, Bill, and Ed,
>
> I have a quick question about why the SB packet includes a letter from a Jaffrey resident regarding our Town Clerk when this person clearly states that their response is "Due to the **reported** disregard ..... " Therefore, this person's comments are not because of any direct personal knowledge or personal interaction, but instead are a reaction to something that was **reported** (in the paper? by a neighbor? how?). So what is the purpose of including this letter? It only seems to keep fanning the flames of the Town's fiasco regarding the administration's handling of the Town Clerk matter, as well as undermining our Town Clerk and her reputation. I hope you will withdraw that letter from the packet and encourage us all to move on from this matter. There are certainly more pressing Town and national issues that require our attention and energy.
>
> One of those more pressing issues is the hiring of a replacement for Rodney. I am disappointed that the SB has continued to ignore my requests for a public discussion of the process for hiring a new Town Administrator.
>
> Respectfully,
>
> Loretta Laurenitis

Nicole MacStay

From: Madeline K <madeline_ek@yahoo.com>
Sent: Wednesday, October 7, 2020 4:44 PM
To: Nicole MacStay; SelectBoard; Nicole MacStay; Karen Hatcher
Subject: Governor Sununu's Executive Order on Police Accountability

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Select Board

Dear Town Administrators/Selectmen:

Just passing this along to you to make sure all the "town leaders" of Peterborough effect the necessary Executive Orders by the Governor to the local police department and administration.

https://www.governor.nh.gov/sites/g/files/ehbemt336/files/documents/2020-19.pdf

Thank you.

Madeline Kadle

Building Permit

TOWN OF PETERBOROUGH

Office of Community Development - Building Official

Permit Number: BP20-119

Parcel ID Number: U016-013-000

Address: 1 Shadow Lane

Owner: O'Dwyer

Zoning District: Gen. Res.

Description of Work: Continuation of Permit BP20-19, homeowner to finish shed dormer and added space in attic started by other

Code Edition: 2015 IRC

New ☐ Addition ☐ Alteration ☒

Town Water ☐ Town Sewer ☐

Septic System No.

NH Architect: License Num:

NH Engineer: License Num:

Builder: self

Electrician: t.b.d. License Num:

Plumber: License Num:

Gas Fitter: License Num:

Estimated Construction Cost: $25,000

Date Submitted: September 11, 2020 Date Approved: October 6, 2020

Tim Herlihy
Code Enforcement Officer

* Permit shall become invalid unless work is not started within 180 days or not complete within 2 years.
* All inspections listed on Inspection Sheet must be performed for Certificate of Occupancy.

Building Permit

TOWN OF PETERBOROUGH

Office of Community Development - Building Official

Permit Number: BP20-120

Parcel ID Number: U017-045-000

Address: 39 Grove Street

Owner: Cara Hills LLC.

Zoning District: Downtown Commercial

Description of Work: Replace "house" panel, currently FPE, replace with a new panel per insurance company request.

Code Edition: 2015 IRC

New ☐ Addition ☐ Alteration ☒

Town Water ☐ Town Sewer ☐

Septic System No.

NH Architect: License Num:

NH Engineer: License Num:

Builder:

Electrician: David Jenson License Num: 8103

Plumber: License Num:

Gas Fitter: License Num:

Estimated Construction Cost: $1,000

Date Submitted: September 21, 2020 Date Approved: October 7, 2020

Tim Herlihy
Code Enforcement Officer

* Permit shall become invalid unless work is not started within 180 days or not complete within 2 years.
* All inspections listed on Inspection Sheet must be performed for Certificate of Occupancy.

Building Permit

TOWN OF PETERBOROUGH

Office of Community Development - Building Official

Permit Number: BP20-121

Parcel ID Number: U002-040-300

Address: 101 Cheney Ave

Owner: Van Valkenburgh

Zoning District: Family

Description of Work: Roof Mounted Solar w/ structural upgrades needed

Code Edition: 2015 IRC

New ☐ Addition ☐ Alteration ☒

Town Water ☐ Town Sewer ☐

Septic System No.

NH Architect: License Num:

NH Engineer: License Num:

Builder: South Pack Solar

Electrician: Scott Perry License Num: 9074

Plumber: License Num:

Gas Fitter: License Num:

Estimated Construction Cost: $23,000

Date Submitted: September 21, 2020 Date Approved: October 7, 2020

Tim Herlihy
Code Enforcement Officer

* Permit shall become invalid unless work is not started within 180 days or not complete within 2 years.
* All inspections listed on Inspection Sheet must be performed for Certificate of Occupancy.

Building Permit

TOWN OF PETERBOROUGH

Office of Community Development - Building Official

Permit Number: BP20-122

Parcel ID Number: U017-068-000

Address: 6 School Street

Owner: Happy Tail LLC.

Zoning District: Downtown Commercial

Description of Work: Repairs to dining room and kitchen due to water heate break on 2nd floor.

Code Edition: 2015 IRC

New [ ] Addition [ ] Alteration [x]

Town Water [ ] Town Sewer [ ]

Septic System No.

NH Architect: License Num:

NH Engineer: License Num:

Builder: Kyle Sullivan

Electrician: Tim Twitchell License Num:

Plumber: Pinney P&H License Num:

Gas Fitter: License Num:

Estimated Construction Cost: $30,000

Date Submitted: September 21, 2020 Date Approved: October 7, 2020

Tim Herlihy
Code Enforcement Officer

* Permit shall become invalid unless work is not started within 180 days or not complete within 2 years.
* All inspections listed on Inspection Sheet must be performed for Certificate of Occupancy.

Building Permit

TOWN OF PETERBOROUGH

Office of Community Development - Building Official

Permit Number: BP20-123

Parcel ID Number: U024-032-000

Address: 33 Union Street

Owner: Main

Zoning District: Gen. Res.

Description of Work: Electrical Service and Panel upgrade from 100 to 200.

Code Edition: 2015 IRC

New ☐ Addition ☐ Alteration ☒

Town Water ☐ Town Sewer ☐

Septic System No.

NH Architect: License Num:

NH Engineer: License Num:

Builder:

Electrician: Chris Bacon License Num: 14452

Plumber: License Num:

Gas Fitter: License Num:

Estimated Construction Cost: $3,000

Date Submitted: September 23, 2020 Date Approved: October 8, 2020

Tim Herlihy
Code Enforcement Officer

* Permit shall become invalid unless work is not started within 180 days or not complete within 2 years.
* All inspections listed on Inspection Sheet must be performed for Certificate of Occupancy.

Building Permit

TOWN OF PETERBOROUGH

Office of Community Development - Building Official

Permit Number: BP20-124

Parcel ID Number: R007-017-000

Address: 660 Sand Hill Road

Owner: Bator

Zoning District: Rural

Description of Work: 26 Panel roof mounted Solar

Code Edition: 2015 IRC

New ☐ Addition ☐ Alteration ☐

Town Water ☐ Town Sewer ☐

Septic System No.

NH Architect: License Num:

NH Engineer: License Num:

Builder: South Pack Solar

Electrician: Scott Perry License Num: 9074

Plumber: License Num:

Gas Fitter: License Num:

Estimated Construction Cost: $24,500

Date Submitted: September 28, 2020 Date Approved: October 13, 2020

Tim Herlihy
Code Enforcement Officer

* Permit shall become invalid unless work is not started within 180 days or not complete within 2 years.
* All inspections listed on Inspection Sheet must be performed for Certificate of Occupancy.