



# TOWN OF PETERBOROUGH

OFFICE OF COMMUNITY DEVELOPMENT

Code Enforcement & Zoning Administration

One Grove Street  
Peterborough, NH 03458

(603) 924-8000 x118  
[CEO@PeterboroughNH.Gov](mailto:CEO@PeterboroughNH.Gov)

## Permanent Sign Permit Application

1. Applicant's Name: \_\_\_\_\_
2. Applicant's Phone Number: \_\_\_\_\_
3. Applicant's Email Address: \_\_\_\_\_
4. Applicant's Mailing Address: \_\_\_\_\_
5. Business or Organization Name: \_\_\_\_\_
6. Address Where Sign is Located: \_\_\_\_\_
7. Owner of Property (if not applicant): \_\_\_\_\_
8. Please check one:       New sign                       Replacement sign
9. Please check one:       Free standing sign       Wall or building sign
10. Please check one:       No lighting                       Internal lighting               External lighting
11. The overall sign dimensions are \_\_\_\_\_ x \_\_\_\_\_ and the total area is \_\_\_\_\_ square feet.
12. If free standing sign, the sign is \_\_\_\_\_ feet in height from existing grade to top of sign.
13. **Please attach a sketch of the proposed sign, including dimensions, text and graphics.**

The permit fee for signs is \$30 (\$55 for signs with new electrical service). **All signs on buildings with internal electrical power or lighting must have a UL or equivalent listing.**

Please refer to [§245-18 Signs] and [§245-33(D) Light and glare] of the zoning ordinance for sign and lighting regulations. [on-line at [www.townofpeterborough.com](http://www.townofpeterborough.com)]

Once installed, the applicant shall notify the Code Enforcement Officer who will inspect the sign and verify compliance. Thank you.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parcel ID Number: \_\_\_\_\_ District: \_\_\_\_\_ Fee Paid: \_\_\_\_\_  
Approved By: \_\_\_\_\_ Date: \_\_\_\_\_ scan   
Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_ Archived: